

AGENDA

Meeting of the GC Policy Committee Wednesday, November 25, 2020, 12:30–13:50

Zoom

1) Introductions and regrets

Welcome to Sean Smukler – Associate Dean, Faculty of Land and Food Systems

Erik Frieling – Student representative

2) Adoption of the agenda

3) Minutes of the last meeting, September 23, 2020

The meeting previously scheduled for October 21, 2020, was cancelled due to insufficient business

UPDATES ARISING FROM THE PREVIOUS MEETING:

None

BUSINESS

No new business at this time.

DISCUSSION

4) Update from Dr. Susan Porter (FG+PS) and committee members regarding any new challenges related to program delivery.

5) Proposed/potential increase to minimum stipend for Doctoral students

6) Student taking courses that are not required as part of their degree programs

Current policy statement includes:

“Students should not take courses that are not part of their degree program.”

Rationale for discussion:

This is inconsistent with our current ‘Reimagining of Doctorate Education’, which includes encouraging cross-, multi-, and trans-disciplinary work. Individual student’s education may benefit from taking specific course outside of their discipline which can not/may not count towards their degree.

Challenges:

- unsatisfactory performance in courses from new disciplines (Appendix A)
- cost implications (for programs? and for students, if registered as unclassified student (Appendix B))

Suggestion:

“Students taking courses outside their degree program are advised to seek approval from their Supervisor, Supervisory committee and Graduate Advisor prior to registration. These courses will be held to the [policy on academic progress.](#)”

Discussion:

- Are people in agreement that this is appropriate?
- How do you anticipate that this will affect your program and students?
- Do you foresee any problems?

OTHER BUSINESS

NEXT MEETING – January 6, 2021 12:30PM via zoom, sign in information to be circulated

ADJOURNMENT

*Minutes of previous meetings are available here:

<http://www.grad.ubc.ca/faculty-staff/graduate-council/academic-policy-committee-previous-meetings>

Academic Progress

Doctoral Students

The progress of all students working toward the Ph.D., D.M.A., and Ed.D. will be reviewed regularly and at least once each year in June by the home graduate program and the Dean of the Faculty of Graduate and Postdoctoral Studies. A student may be required to withdraw if progress has not been satisfactory as shown by coursework, the comprehensive examination, advancing to candidacy, progress on the thesis/doctoral dissertation, or other requirements of the graduate program or the Faculty.

Definition of Satisfactory Progress

A minimum of 68% (B-) must be achieved in all coursework taken for credit. Where a grade of less than 68% (B-) is obtained in a course, and on the recommendation of the graduate program and the approval of the Dean of the Faculty of Graduate and Postdoctoral Studies, the student may repeat the course for higher standing or take an alternate course. If the graduate program advisor does not make such a recommendation, or if the recommendation is not approved by the Dean of the Faculty of Graduate and Postdoctoral Studies, the student will be required to withdraw. A student who obtains a grade of less than 68% in more than one course will normally be required to withdraw. If progress in research is unsatisfactory, a student will be required to withdraw. **The student will be informed of unsatisfactory academic progress in writing before any action regarding withdrawal is taken.**

A minimum mark of 68% must be obtained in all courses taken by a student enrolled in a doctoral program. When repeating a failed required course, a minimum mark of 74% must be obtained. Higher minimum marks may be required by individual graduate programs.

If a course is repeated, both marks will appear on the transcript. The higher mark will be used to determine promotion in a program and in any decision to admit or withdraw a student from a program. For all other purposes, averages will be calculated using both marks.

It is required that all doctoral students be admitted to candidacy within 36 months from the date of initial registration. A student who is not admitted to candidacy within this time period will be required to withdraw from the program. Extensions may be granted under exceptional circumstances and with the permission of the Dean of the Faculty of Graduate and Postdoctoral Studies.

Master's Students

The progress of all students working toward the master's degree will be reviewed regularly and at least once each year in June by the home graduate program and the Dean of the Faculty of Graduate and Postdoctoral Studies. A student may be required to withdraw if progress has not been satisfactory as

shown by coursework, the comprehensive examination, progress on the thesis, or other requirements of the graduate program or the faculty.

Definition of Satisfactory Progress

The minimum passing grade in any course taken by a student enrolled in a master's program is 60%. However, only 6 credits of courses with grades in the C to C+ range (60-67%) may be counted towards a master's program. For all other courses, a minimum of 68% must be obtained. Some graduate programs may require a higher passing grade for specific courses.

Where a failing grade is obtained in a course, and on the recommendation of the graduate program and the approval of the Dean of the Faculty of Graduate and Postdoctoral Studies, the student may repeat a course for higher standing or take an alternate course. If the graduate program does not make such a recommendation, or if the recommendation is not approved by the Dean of the Faculty of Graduate and Postdoctoral Studies, the student will be required to withdraw. A student who obtains a grade of less than 68% in more than 6 credits will normally be required to withdraw for inadequate academic progress. **The student will be informed of unsatisfactory academic progress in writing before any action regarding withdrawal is taken.**

When repeating a failed course, a minimum mark of 74% must be obtained. Individual graduate programs may require higher minimum grades.

If a course is repeated, both marks will appear on the transcript. The higher mark will be used to determine promotion in a program and in any decision to admit or withdraw a student from a program. For all other purposes, averages will be calculated using both marks.

Appendix B

tuition fee rubric for non-degree from the Calendar:

Program	Domestic per-credit rate (Undergraduate-level courses)	Domestic per-credit rate (Law courses)	Domestic per-credit rate (Graduate-level courses 500+)	International per-credit rate
Unclassified ¹	\$183.56	\$411.81	\$432.43	\$1,374.02
Access Studies ¹	\$183.56	\$411.81	\$432.43	\$1,374.02
Visiting ²	\$183.56	\$411.81	\$432.43	\$1,374.02
Auditors ¹	\$183.56	\$411.81	\$432.43	\$1,374.02
Qualifying ³	\$183.56	\$411.81	\$432.43	\$1,374.02

¹ Tuition fees for Unclassified, Access Studies, and Auditing students are assessed on a per credit basis, taking into consideration the year level of the course. All student fees will be assessed as noted in [Student Fees](#).

² Visiting undergraduate students are assessed fees at the prevailing per-credit rate, plus authorized student fees. Domestic visiting research undergraduate students may register for the non-credit activity 'Visiting Undergraduate Student' (VURS 499). The fee for each registration in this activity, which covers either Term 1 of Winter Session or Term 2 of Winter Session or Summer Session, is equal to the domestic tuition fee for one credit of coursework plus authorized student fees. Visiting **graduate** students who wish to take credit courses must register for those courses and will be assessed tuition fees at the prevailing graduate per-credit rate, plus authorized student fees. Other visiting graduate students may register for the non-credit activity 'Visiting Graduate Student' (VGRD 500 for master's students or VGRD 600 for doctoral students). The fee for each registration in this activity, which covers Winter Session Term 1 and/or Term 2, or Summer Session, is equal to the tuition fee for one credit of coursework plus authorized student fees. For Visiting International Research Student (VIRS) fees, see [Go Global fees](#).

³ Fees paid as a Qualifying student will not subsequently be credited in a graduate degree program.

⁴ Unclassified students may be eligible to take graduate-level Master of Laws in Common Law courses (LAW 503E, LAW 504, LAW 505, LAW 508D, LAW509, LAW 515, LAW 525). The rates for these courses are \$905.88 per credit for domestic students and \$1,153.32 per credit for international students.