

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate Curriculum Committee Meeting
April 1, 2022

Present: Edmond Cretu, Norm Hutchinson, Bradley Menard, Karin Mickelson, Anne Phelan, Max Read, Robert Sindelar, Jenn Fletcher (minutes)

Email participation: JoAndrea Hoegg, Catherine Rawn, Andrew Riseman

Regrets: Jolanta Aleksejuniene, Charlyn Black, Sandeep Gill

1. **Adoption of Agenda:** Adopted
2. **Minutes of March 18, 2022 Meeting:** Approved
3. **Business Arising:** None
4. **New Proposals – Category 1**

Faculty of Education Submitted by Maria Gallo
<p>KIN 575 (3) – Create new course</p> <ul style="list-style-type: none">• Consults submitted do not match the summary table.• Recommend consultation with the Faculty of Education, MERM group specifically.• Calendar description must be pared down.• Friendly recommendation: Remove from rationale the paragraph that begins “This course will empower students...”• Learning objectives must be rewritten as things that can be measured. Focus should be on what students are expected to achieve as opposed to tasks they are expected to carry out during the course.• Grading criteria for participation, assignments, and project are required. Participation grade (which is quite high) should include some measure of the quality of students’ contributions. Rubrics for the participation grade would be instructive for students.• Clarify whether assignments and projects are to be completed individually or in groups.• Given this is an online course, information about technical support available to students would be helpful• Information about technical support available to students to assist with data analysis and visualization software would also be helpful.• Norm to review revisions on behalf of the committee <p>Action: Held</p>

5. New Proposals – Category 2

<p style="text-align: center;">Faculty of Education Submitted by Maria Gallo</p>
<p>Master of High Performance Coaching and Technical Leadership – Change program requirements</p> <ul style="list-style-type: none">• Friendly enquiry: Will they be open to exempting students from KIN 575 if they have already completed basic data science and statistics courses? <p>Action: Approved pending approval of KIN 575 new course proposal</p>

Next Meeting: Friday, April 8, 2022