

**MINUTES**  
**Faculty of Graduate and Postdoctoral Studies**  
**Graduate Curriculum Committee Meeting**  
**March 18, 2022**

**Present:** Charlyn Black, Edmond Cretu, Norm Hutchinson, Jessica Iverson, Karin Mickelson, Anne Phelan, Max Read, Andrew Riseman, Robert Sindelar, Jenn Fletcher (minutes)

**Regrets:** Jolanta Aleksejuniene, Sandeep Gill, JoAndrea Hoegg, Bradley Menard, Catherine Rawn

1. **Adoption of Agenda:** Adopted
2. **Minutes of March 4, 2022 Meeting:** Approved
3. **Business Arising:** None
4. **New Proposals – Category 1**

<b>Faculty of Medicine</b> <b>Submitted by Tara Chapman</b>
<p><b>OBST 509 (3)</b> – Create new course</p> <ul style="list-style-type: none"><li>• “Apprise” should be replaced with “appraise” throughout.</li><li>• Learning objectives must be brought up to the graduate level. Rationale discussed two standard guidelines. Should these be incorporated into the learning objectives?</li><li>• Proponents should review the proposal as a whole to ensure it is clear to students what is expected of them and what the course will involve.</li><li>• Revisions will be reviewed by Norm on behalf of the committee.</li></ul> <p><b>Action:</b> Held</p>

<b>Faculty of Science</b> <b>Submitted by Nancy Cook / Norm Hutchinson</b>
<p><b>BIOL 533 (3)</b> – Create new course</p> <ul style="list-style-type: none"><li>• Clarify which are the additional writing and literature exercises for graduate students and how the assessment is different for graduate vs. undergraduate students.</li><li>• “Or permission of the instructor” should be removed from prerequisite statement.</li><li>• Revisions will be reviewed by Edmond on behalf of the committee.</li></ul> <p><b>Action:</b> Held</p>

<b>Faculty of Land and Food Systems</b> <b>Submitted by Virginia Frankian / Zhaoming Xu</b>
<p><b>LWS 530 (3-6) d</b> – Create new course</p> <ul style="list-style-type: none"><li>• Number of contact hours seems high, particularly given the minimum number of meetings mentioned. This should be clarified.</li><li>• Indigenous should be capitalized.</li><li>• Friendly recommendation: Consider framing the contract as more of a negotiation between the student and instructor.</li></ul>

- Revisions will be reviewed by Norm on behalf of the committee.

**Action:** Held

**Faculty of Education**  
**Submitted by Gokhan Basbug / Teresa Dobson**

**EDST 534 (3)** – Create new course

- “Graduate course” should be removed from Calendar description.
- Statement that begins “I alone have supervised...” should be removed from the rationale.

**Action:** Approved with revisions

**EDST 558 (3)** – Create new course

- Friendly recommendations: course outcomes should be relabeled learning outcomes and final bullet should be reworded.

**Action:** Approved

**EPSE 560 (1-12) d** – Create new course

- Admission to the program is not a prerequisite and should be moved to the course description. “Or permission of the instructor” is always implied and should be removed.
- Statement explaining how credit value for each offering will be determined should be added to the rationale.
- Revisions will be reviewed by Norm on behalf of the committee.

**Action:** Held

**EPSE 582 (3)** – Create new course

- Remove “understand the” from the Calendar description.
- “Highly recommended” prerequisites are confusing for students. Program should decide whether to list a prerequisite or not. Instructors are always free to waive prerequisites for students they feel have the appropriate background knowledge.
- “Professionalism” assessment heading is unusual and seems to capture respectful engagement and discussion.
- Grade breakdown included overview table does not match that included with the descriptions of each assignment.
- Revisions will be reviewed by Norm on behalf of the committee.

**Action:** Held

**EPSE 588 (3)** – Create new course

- “Highly recommended” prerequisites are confusing for students. Program should decide whether to list a prerequisite or not. Instructors are always free to waive prerequisites for students they feel have the appropriate background knowledge.
- Adding information about IT resources available to assist with the preparation of their podcasts would be helpful for students.
- First and last learning objectives in the list aren’t really learning outcomes and should either be rewritten or the list broken into outcomes and objectives.
- Grading of digital storyboard and Indigenous digital storytelling project should be clarified in syllabus.
- Revisions will be reviewed by Norm on behalf of the committee.

**Action:** Held

**EPSE 631 (1-6) d – Create new course**

- Rationale needs to explain the motivation for making these credit-based activities.
- Require a rationale for the variable credit and where 6 credits might be appropriate. This seems like a large number of credits for the activities described.
- Academic content in the proposal should be highlighted and emphasized.
- Proposal was difficult to follow. Proponents should give it another pass to ensure it's clear to students what is expected of them, how the course will function, and how they will be graded.
- Admission to the program is not a prerequisite and should be moved to the course description.

**Action:** Held

**EPSE 635 (3-9) d – Create new course**

- Confirm with proponents that the prerequisites listed will apply to all versions offered under this course code.
- Admission to the program is not a prerequisite and should be moved to the course description. "Or permission of the instructor" is always implied and should be removed.
- Appears the course will function as a special topics-type course. This would be made clearer by adding "topics in" to the title.
- Friendly recommendation: Learning objectives should be strengthened and brought up to the graduate level.
- Revisions will be reviewed by Norm on behalf of the committee.

**Action:** Held

**5. New Proposals – Category 2**

**Faculty of Education  
Submitted by Gokhan Basbug / Teresa Dobson**

**EPSE 556 (3) – Change credit value and update registration restriction**

- Admission to the program is not a prerequisite and should be moved to the course description.

**Action:** Approved with revisions

**EETC 520 (3) – Change title**

**Action:** Approved

**MA in School and Applied Child Psychology – Change program requirements**

**Action:** Approved

**PhD in School and Applied Child Psychology – Change program requirements**

- Held pending approval of EPSE 631
- Two options for moving forward:
  - If urgent, committee will approve a 3-credit increase now. A second proposal to increase the total number of credits would then be required if/when EPSE 631 is approved.
  - Hold proposal until EPSE 631 is approved.

**Action:** Held

**Next Meeting: Friday, April 1, 2022**