

**MINUTES**  
**Faculty of Graduate and Postdoctoral Studies**  
**Graduate Curriculum Committee Meeting**  
**March 4, 2022**

**Present:** Jolanta Aleksejuniene, Charlyn Black, Edmond Cretu, Sandeep Gill, JoAndrea Hoegg, Norm Hutchinson, Jessica Iverson, Heidi May, Karin Mickelson, Anne Phelan, Max Read, Andrew Riseman, Robert Sindelar, Jenn Fletcher (minutes)

**Regrets:** Bradley Menard, Catherine Rawn

1. **Adoption of Agenda:** Adopted
2. **Minutes of February 4, 2022 Meeting:** Approved
3. **Business Arising:** None
4. **New Proposals – Category 1**

<b>Faculty of Land and Food Systems</b> <b>Submitted by Virginia Frankian / Zhaoming Xu</b>
<p><b>FRE 531 (1.5)</b> – Create new course</p> <ul style="list-style-type: none"><li>• Friendly enquiry: Is “key issues” needed in the course title?</li></ul> <p><b>Action:</b> Approved</p> <p><b>FRE 601 (3)</b> – Create new course</p> <ul style="list-style-type: none"><li>• “Permission of instructor” is not a prerequisite and should be moved to the course description.</li><li>• Proponents should be encouraged to think seriously about how to communicate to students the background they’re expecting. The goal is to enable students to assess whether they have the required quantitative background to succeed in the course and inform them about what the instructor will be looking for in their academic history.</li><li>• Inclusion of office hour attendance in the learning activities is unusual and not normally what office hours are intended for. If additional discussion and questions are essential components of the course then seminars and/or discussion sessions should be added to the schedule.</li><li>• Unused pieces of a template appear to have been left in the sample syllabus and should be removed.</li></ul> <p><b>Action:</b> Approved with revisions</p> <p><b>FRE 602 (3)</b> – Create new course</p> <ul style="list-style-type: none"><li>• As for the course above, “Permission of instructor” is not a prerequisite and should be moved to the course description.</li><li>• Proponents should be encouraged to think seriously about how to communicate the background they’re expecting. The goal is to enable students to assess whether they have the required quantitative background to succeed in the course and inform them about what the instructor will be looking for in their academic history.</li><li>• Strongly recommend the proponents remove the discussion of the VSE from the Rationale and instead focus on why they are seeking to create this course and what value it will add for students in their program(s).</li></ul>

- Unused pieces of a template appear to have been left in the sample syllabus and should be removed.

**Action:** Approved with revisions

**LWS 525 (3)** – Create new course

- Unclear why the discussion of SOIL 518 is included in the Rationale. Proponents should either expand to explain why SOIL 518 is no longer the appropriate course for students in the MLWS program or delete that paragraph completely.

**Action:** Approved with revisions

**Faculty of Arts**

**Submitted by Heidi May / Catherine Rawn**

**JRNL 540 (3)** – Create new course

- Friendly recommendations:
  - Prerequisite section in sample syllabus discusses things that are not prerequisites/background knowledge and should be moved or relabeled.
  - Component grades of the final project add up to 55%, not 45%.
  - There is an emphasis on collaboration in the final project description. How is that conceived and reflected in the project where all components seem to be completed individually?
  - In the final project assessment it would be useful for students to expand on what quality means in the context of this assignment.

**Action:** Approved

**5. New Proposals – Category 2**

**Faculty of Arts**

**Submitted by Heidi May / Catherine Rawn**

**MA in Ancient Culture, Religion, and Ethnicity** – Update program requirements

**Action:** Approved

**MA and PhD in Classics** – Update program requirements

**Action:** Approved

**MA in Classical and Near Eastern Archaeology** – Update program requirements

**Action:** Approved

**MA in Religious Studies** – Update program overview and program requirements

**Action:** Approved

**NEST 500 (3/6) d** – Change course code, number, credit value, title, add credit exclusion

- First instance of “repeat” should be changed to “take” in the rationale.

**Action:** Approved

**RELG 500 (3-12) d** – Change course code, number, credit value, title, description, add credit exclusion

- First instance of “repeat” should be changed to “take” in the rationale.

**Action:** Approved

**RELG 502 (3-12) d** – Change course code, number, credit value, title, add credit exclusion

- First instance of “repeat” should be changed to “take” in the rationale.

**Action:** Approved

**RELG 503 (3-12) d** – Change course code, number, credit value, title, description, add credit exclusion

- First instance of “repeat” should be changed to “take” in the rationale.

**Action:** Approved

**RELG 531 (3)** – Change course code, number, title, add credit exclusion

**Action:** Approved

**Next Meeting: Friday, March 18, 2022**