

**MINUTES**  
**Faculty of Graduate and Postdoctoral Studies**  
**Graduate Curriculum Committee Meeting**  
**January 15, 2021**

**Present:** Emma Clarke, Edmond Cretu, Norm Hutchinson, Jessica Iverson, Kin Lo, Karin Mickelson, Anne Phelan, Catherine Rawn, Max Read, Andrew Riseman, Jenn Fletcher (minutes)

**Regrets:** Jolanta Aleksejuniene, Charlyn Black, Alejandra Botia

**1. Adoption of Agenda:** Adopted

**2. Minutes of December 11 and December 18, 2020 Meetings:** Approved

**3. Business Arising**

- Master of Nutrition and Dietetics new program proposal was approved by Norm on behalf of the committee and has been submitted to the Senate Office for review by SCC and SAC.
- Media and Technology Studies proposal reviewed by the committee at the September 2020 meeting has been submitted to the Senate Office. The proponents decided not to act on the suggestions made by this committee.

**4. Held Over Proposals**

<b>Faculty of Education</b> <b>Submitted by Teresa Dobson / Tatiane Lima</b>
<p><b>Graduate Certificate in Technology Based Distributed Learning</b> – Change program name, revise program overview</p> <ul style="list-style-type: none"><li>• Laddering language should specify a number of credits that can be transferred instead of number of courses.</li><li>• Proponents must provide a response to the consultation from the Department of Curriculum and Pedagogy.</li></ul> <p><b>Action:</b> Approved pending response to issue above</p>
<p><b>EDCP 545 (3)</b> – Create new course</p> <ul style="list-style-type: none"><li>• Friendly recommendations:<ul style="list-style-type: none"><li>○ “Reflection on Facilitation” is one of the assessment criteria for facilitation of a topic, but there is no information about what form this is to take. This should be expanded upon in the syllabus.</li><li>○ Feedback from the School of Kinesiology regarding “poorly written work” should be addressed in the syllabus.</li></ul></li><li>• Consider sharing a copy of the proposal with the curator of the Museum of Anthropology for information.</li></ul> <p><b>Action:</b> Approved</p>
<p><b>EDCP 575 (3)</b> – Create new course</p> <ul style="list-style-type: none"><li>• Could a student take both EDCP 575 and ETEC 351 for credit? If not, a credit exclusion should be added.</li><li>• Explicit set of learning outcomes or objectives for the course is required.</li><li>• In the section on Participation, information about what forms of participation will be used as the basis for the assessment should be added.</li></ul> <p><b>Action:</b> Held</p>

**EPSE 562 (3)** – Create new course

**Action:** Approved

**EPSE 563 (3)** – Create new course

- Friendly recommendation: For co-teaching reflection consider providing approximate number of words instead of pages.

**Action:** Approved

**EPSE 661 (1-12) c** – Create new course

**Action:** Approved

**EPSE 688 (3/6) d** – Change course title, description, credit value, and prerequisite

- Rationale needs to be tidied up.
- Learning outcomes must be revised so all flow from the stem. “Prepare” seems like an unusual verb choice.

**Action:** Held

**ETEC 543 (3)** – Create new course

- Faculty of Science consult required.

**Action:** Held

**ETEC 544 (3)** – Create new course

- Faculty of Science consult required.
- Reach out to Gender, Race, Sexuality, and Social Justice and Creative Writing, as both departments offer video game courses.
- Clarify the level of programming skill incoming students require to succeed in the course.
- Some of the learning outcomes seem rather low level for a graduate course and must be strengthened.
- Grading section for Individual Intellectual Productions is confusing. “2” and “4” should just be added to the list.

**Action:** Held

**MEd in Society, Culture and Politics in Education** – Change program requirements

**Action:** Approved

## 5. New Proposals – New Programs

**Faculty of Medicine  
Submitted by Tara Chapman**

**Notes on the Women+ and Children’s Health Sciences proposal packages as a whole:**

- Discussion with proponents about their definition of “interdisciplinary” was helpful and could be better addressed in the proposal documents themselves. The proponents should say more in the written proposal about how this is an interdisciplinary program - what they mean by interdisciplinary and how it plays out in the program.
- Indigenous must be capitalized. The phrase “Cultivate Indigeneity” must be removed from both proposals. Indigenous and First Nations do not mean the same thing and all instances of “First Nations” should be reviewed to ensure that is what is intended. Proponents must do a thorough scan of both documents for these issues.

**PhD in Women+ and Children's Health Sciences – Create new program**

- The proposal talks about the dissertation as if it is a course, but it is really quite different. While we must create a dissertation course code for registration purposes, when talking about it as a requirement for the degree in the proposal, the proponents should focus on the dissertation work itself (not the course number and credit value).
- Faculty members with Partner appointments must be removed from the membership list.

**Action:** Approved pending revisions discussed above

**MSc in Women+ and Children's Health Sciences – Create new program**

**Action:** Approved pending revisions discussed above

**WACH – Create new course code**

**Action:** Approved

**General comments for all courses:**

- Please add a brief course description or overview to each sample syllabus.

**WACH 501 (3) – Create new course**

- “Advanced Topics” in course title seems inconsistent with the statement that this is a foundation course. Perhaps using “core course” would avoid this?

**Action:** Approved

**WACH 502 (3) – Create new course**

**Action:** Approved

**WACH 503 (3) – Create new course**

**Action:** Approved

**WACH 511 (3) – Create new course**

**Action:** Approved

**WACH 521 (3) – Create new course**

- “...research in First Nations communities” needs to be rephrased in the Calendar course description. Also consider whether you are indeed focusing only on First Nations communities.

**Action:** Approved

**WACH 522 (3) – Create new course**

**Action:** Approved

**WACH 531 (3) – Create new course**

**Action:** Approved

**WACH 532 (3) – Create new course**

**Action:** Approved

**WACH 533 (3) – Create new course**

**Action:** Approved

**WACH 548 (1.5-6) c – Create new course**

**Action:** Approved

**WACH 549 (18)** – Create new course

**Action:** Approved

**WACH 649 (0)** – Create new course

**Action:** Approved

## 6. New Proposals – Category 1

**School of Kinesiology  
Submitted by Helen Luk**

**KIN 597 (3)** – Create new course

**Action:** Held Over

**Faculty of Medicine  
Submitted by Tara Chapman**

**Master of Public Health** – Change program requirements

**Action:** Held Over

**Faculty of Applied Science  
Submitted by Carol Jaeger / Sarah Akhtar**

**ELEC 573 (3)** – Create new course

**Action:** Held Over

**Faculty of Law  
Submitted by Karin Mickelson**

**LAW 561 (3)** – Change credit value, add credit exclusion

**Action:** Held Over

**Sauder School of Business  
Submitted by Kin Lo**

**BAEN 509 (3)** – Create new course

**Action:** Held Over

**Faculty of Arts  
Submitted by Catherine Rawn / Heidi May**

**ASIA 516 (3)** – Create new course

**Action:** Held Over

**ASIA 535 (3)** – Create new course

**Action:** Held Over

## 7. New Proposals – Category 2

- It was agreed that the Land and Food Systems category 2 proposals would be reviewed by email.

**Faculty of Law**  
**Submitted by Karin Mickelson**

**LLM in Taxation** – Update program requirements

**Action:** Held Over