

## MINUTES

### Meeting of the GC Policy Committee Wednesday, 17 October 2018, 12:30–13:50

Room 200, Graduate Student Centre, 6371 Crescent Road

**Present:** Teresa Dobson, Matthew Evenden, Zhaoming Xu, John Ries, Wendy Robinson, Karin Mickelson, Yousry El-Kassaby, Bhushan Gopaluni, Darren Touch, Larry Walker (Chair)

**Regrets:** Mark MacLachlan, Thomas Chang, Susan Porter

**Staff:** Max Read, Virginia Hourihane (minutes)

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#### 1. Introductions and regrets

New member: Bhushan Gopaluni (Applied Science)

#### 2. Adoption of the agenda

*All } That the agenda be approved.*

Carried

#### 3. Minutes of the meeting held 19<sup>th</sup> September 2018\*

*All } That the minutes of the meeting held on 19 September 2018 be approved.*

Carried

### BUSINESS

Larry suggested that he present all the policy revisions as a set and that they then be voted on as a whole

#### 4. Revision to deferred admissions policy

It is proposed that the policy add a clarifying clause to the Calendar entry for deferred admissions. The current entry states that a student may request a deferral for two years in the case of mandatory military service. It is proposed that it be amended to include “for undergraduate students only.”

Graduate students are only allowed to defer admission for a maximum of twelve months, with the proviso that it is supported by their program.

#### 5. Revision to registration/data and statistics policy

It is being proposed that the displayed text on the Calendar entry be changed to “Data and Statistics” – it is currently showing as Registration {academic year}.

The Data and Statistics (formerly Registration) page would display a link to the G+PS GEAR site, which is updated semi-annually, and is thus more current than the Calendar. Furthermore, the linked G+PS GEAR site contains all information pertaining to data and statistics, rather than just the excerpt shown on the current Registration page in the Calendar.

## 6. Revision of policy on academic progress

The present Calendar entry stipulates that the progress of all graduated students working towards a degree be reviewed at least once each year in June, the end of the academic year. It is being proposed that it be changed to November to even out the workflow for G+PS staff.

Matthew suggested that the June timeline would work better for students than a November one, not to mention that there would be very little information available on new students if working with a November timeline.

Teresa suggested changing the language to “at least once a year and that these reviews be received by G+PS in November”.

**Due to lack of general consensus, Larry volunteered to pull the proposed revision for further reworking.**

## 7. Revision of policy on review of assigned standing

It is being proposed that a paragraph be added to the Calendar entry for review of assigned standing, which clarifies that graduate students are not eligible for supplemental exams (as is stated elsewhere in the Calendar).

These three policies (the policy on academic progress has been withdrawn for further revision), if approved by the Graduate Policy Committee, will go forward to the Graduate Council for approval, and then to the Senate.

## 8. Revision to policy on supervisory committee composition

The current G+PS policies regarding supervision state that doctoral supervisory committees must have at least three members (including the supervisor). Having three co-supervisors does not make sense for a variety of reasons, so it was proposed the statement on supervisory committee composition be amended to exclude the possibility of three co-supervisors (although many other permutations of co-supervision and committee membership are now specifically allowed).

The revision of this policy, if approved, will go to Graduate Council, but does not require Senate approval.

<i>Wendy Robinson</i> <i>Bhushan Gopaluni</i> }	<i>That revisions to all of the above policies be accepted, with the exception of the policy on academic progress, which has been removed for further revision.</i>
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Carried

## **INFORMATION/DISCUSSION**

### **9. Misconduct Processes**

Larry provided an overview of misconduct processes.

The information presented has been circulated as a PDF via email to the Graduate Policy Committee members.

## **OTHER BUSINESS**

There was no other business discussed.

## **ADJOURNMENT**

The meeting was adjourned at 2:05pm.

*Lunch provided*

\*Minutes of previous meetings are available here:

<http://www.grad.ubc.ca/faculty-staff/graduate-council/academic-policy-committee-previous-meetings>