

**MINUTES**  
**Faculty of Graduate and Postdoctoral Studies**  
**Graduate Curriculum Committee Meeting**  
**December 11, 2020**

**Present:** Edmond Cretu, Norm Hutchinson, Jessica Iverson, Kin Lo, Karin Mickelson, Anne Phelan, Catherine Rawn, Max Read, Andrew Riseman Jenn Fletcher (minutes)

**Regrets:** Jolanta Aleksejuniene, Charlyn Black, Alejandra Botia

1. **Adoption of Agenda:** Adopted
2. **Minutes of November 20, 2020 Meeting:** Approved
3. **Business Arising:** None
4. **New Proposals – New Programs**

<b>Faculty of Land and Food Systems</b> <b>Submitted by Zhaoming Xu / Tamara Cohen</b>
<p><b>Master of Nutrition and Dietetics – Create new program</b></p> <ul style="list-style-type: none"><li>• Committee felt this was a strong, well-framed proposal that was easy to read.</li><li>• Proposed Calendar entry for the program makes clear that science graduates are the most likely audience for this program, but this is less clear in the proposal document and executive summary. This should be made clearer in the proposal document.</li><li>• Calendar entry should inform prospective students that some of the prerequisite courses themselves have prerequisites.</li></ul> <p><b>Action:</b> Approved</p> <p><b>General comments for all courses:</b></p> <ul style="list-style-type: none"><li>• Committee members commended the proponents on the diversity of assessments used across the program’s courses.</li><li>• Information about the criteria that will be used to grade each of the assessments should be provided in the syllabi.</li><li>• Given the structure of the program, some of the credit exclusions with undergraduate-level versions of the courses might not be appropriate. How will the program deal with students who enter the program having already taken the excluded courses?</li><li>• If courses are truly cross-listed and students in both courses will be learning in the same classroom then “Equivalency” is the more appropriate Calendar wording.</li><li>• In all cases where a credit exclusion is being added for an undergraduate-level course, the undergraduate course entry must also be updated to include this information.</li><li>• “Pass/Fail” should be added to the Calendar course description for all courses graded on a pass/fail basis.</li></ul> <p><b>HUNU 510 (3) – Create new course</b> <b>Action:</b> Approved</p> <p><b>HUNU 515 (3) – Create new course</b> <b>Action:</b> Approved</p>

**HUNU 525 (3)** – Create new course

- See friendly recommendations in annotated proposal document.

**Action:** Approved

**HUNU 540 (4.5)** – Create new course

- See friendly recommendations in annotated proposal document.

**Action:** Approved

**HUNU 541 (3)** – Create new course

**Action:** Approved

**HUNU 545 (3)** – Create new course

- Educational and Counselling Psychology, and Special Education was provided with a copy of the entire proposal package but did not respond to the consultation request. Given the content of this course, this specific course should be sent to them for consultation.

**Action:** Held pending consultation

**HUNU 550 (3)** – Create new course

- See friendly recommendations in annotated proposal document.

**Action:** Approved

**HUNU 560 (3)** – Create new course

**Action:** Approved

**HUNU 573 (3)** – Create new course

- Confirm the School of Population and Public Health received the sample syllabus for this specific course.
- See friendly recommendation in annotated proposal document.

**Action:** Approved

**HUNU 575 (3)** – Create new course

**Action:** Approved

**HUNU 576 (4)** – Create new course

**Action:** Approved

**HUNU 577 (4)** – Create new course

**Action:** Approved

**HUNU 579 (12)** – Create new course

- Committee was struck by the high credit value assigned to the practice education courses. Might the resulting high number of credits for the program as a whole deter some prospective students? A brief justification for the credit value should be added to the Rationale in the Change to Course or Program form.

**Action:** Approved with revisions

**HUNU 580 (3)** – Create new course

**Action:** Approved

**HUNU 581 (3)** – Create new course

- Add a brief justification for the credit value to the Rationale in the Change to Course

<p>or Program form.  <b>Action:</b> Approved with revisions</p> <p><b>HUNU 582 (12)</b> – Create new course</p> <ul style="list-style-type: none"> <li>• Add a brief justification for the credit value to the Rationale in the Change to Course or Program form.</li> </ul> <p><b>Action:</b> Approved with revisions</p> <p><b>HUNU 583 (12)</b> – Create new course</p> <ul style="list-style-type: none"> <li>• Add a brief justification for the credit value to the Rationale in the Change to Course or Program form.</li> </ul> <p><b>Action:</b> Approved with revisions</p>
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**5. New Proposals – Category 1**

<b>Faculty of Education</b> <b>Submitted by Teresa Dobson / Tatiane Lima</b>
<p><b>Graduate Certificate in Technology Based Distributed Learning</b> – Change program name, revise program overview  <b>Action:</b> Held Over</p>
<p><b>EDCP 545 (3)</b> – Create new course  <b>Action:</b> Held Over</p>
<p><b>EDCP 575 (3)</b> – Create new course  <b>Action:</b> Held Over</p>
<p><b>EPSE 562 (3)</b> – Create new course  <b>Action:</b> Held Over</p>
<p><b>EPSE 563 (3)</b> – Create new course  <b>Action:</b> Held Over</p>
<p><b>EPSE 661 (1-12) c</b> – Create new course  <b>Action:</b> Held Over</p>
<p><b>EPSE 688 (3/6) d</b> – Change course title, description, credit value, and prerequisite  <b>Action:</b> Held Over</p>
<p><b>ETEC 543 (3)</b> – Create new course  <b>Action:</b> Held Over</p>
<p><b>ETEC 544 (3)</b> – Create new course  <b>Action:</b> Held Over</p>
<p><b>MED in Society, Culture and Politics in Education</b> – Change program requirements  <b>Action:</b> Held Over</p>

**6. New Proposals – Category 2**

- It was agreed that the category 2 proposals would be reviewed by email