

**MINUTES**  
**Faculty of Graduate and Postdoctoral Studies**  
**Graduate Curriculum Committee Meeting**  
**May 15, 2020**

**Present:** Charlyn Black, Anthony Grzegorzewski, Norm Hutchinson, Karin Mickelson, Anne Phelan, Catherine Rawn, Max Read, Andrew Riseman, Warren Williams, Jenn Fletcher (minutes)

**Regrets:** Edmond Cretu, Megha Kalia, Kin Lo

**1. Adoption of Agenda:** Adopted

**2. Minutes of April 17, 2020 Meeting:** Approved

**3. Business Arising**

- Some graduate programs are looking to offer students a pass/fail grading option for 2019W2 courses. For students graduating in May 2020, G+PS is working with the Senate Office, Scheduling Services and others to facilitate this. Discussions are ongoing for how to manage this for students who are not graduating in the spring.
- Revised CHBE 505 (3) new course proposal was approved by Warren and will be submitted for review at the July SCC meeting.
- BMEG 556 (3) proposal to add a credit exclusion was withdrawn by the proponent.

**4. Resubmitted Proposals**

<b>Faculty of Education</b> <b>Submitted by Tatiane Lima</b>
<b>Master of Educational Technology</b> – Delete statement about Teacher Qualifications Service <b>Action:</b> Approved

**5. New Proposals – Category 1**

<b>Faculty of Arts</b> <b>Submitted by Heidi May / Catherine Rawn</b>
<b>LIBR 565 (3)</b> – Create new course <ul style="list-style-type: none"><li>• Does the program feel permission from the iSchool Graduate Advisor significantly different from the normal ability for course instructors to waive prerequisites for individual students? If no, part b should be removed from the Calendar prerequisite statement.</li></ul> <b>Action:</b> Approved

<b>Faculty of Pharmaceutical Sciences</b> <b>Submitted by Wendy Ma</b>
<b>PHAR 546 (3)</b> – Create new course <ul style="list-style-type: none"><li>• The addition of a statement of purpose that situates the course within the field</li></ul>

would be helpful.

- There seems to be a mismatch between the title and content of the course.
- What are the differences between the graduate and undergraduate versions of this course? Could the committee see the learning outcomes for undergraduate version as well?
- Overall, the proposed learning objectives are weak and it is not clear how many of them would be measured. These should be revised.
- Links between the learning objectives and assessment are not currently useful since all learning objectives are noted for all assessments. Perhaps more specific linkages will be possible with revised learning objectives.

**Action:** Held

**PHAR 512 (3)** – Create new course

- This proposed course is tied to an ISCI course. Is there an established relationship with ISCI? Has a formal consultation with the Faculty of Science taken place?
- Syllabus notes lectures will be shared with ISCI 330B, which is a “special topics” course. The ISCI course description explicitly says the themes of the course will change from year to year. How will this proposed course proceed if the ISCI course on which it is dependent changes focus?
- Syllabus also notes that students select six lectures to attend, but some of the learning objectives for this proposed course seem tied to specific lectures. Could students skip those lectures and still get the required content? Are the learning objectives achievable if students choose which lectures to attend?
- Rationale must be expanded to provide some background and context for the course. What is the academic need for the course? The addition of a course overview or description to the syllabus would also be helpful.
- Proposed title is awkward. Consider “Novel Methods and Approaches” as an alternative and then remove that from the course description.
- Syllabus states graduate students must be enrolled in a science program. What does this mean?

**Action:** Held

**Faculty of Applied Science  
Submitted by Theresa Juba**

**ARCH 537 (1-15) d** – Create new course

- Proposed title may not adequately convey the program’s intended use for this course. Others proposed for consideration include International Experiences in Architecture and Study Abroad in Architecture.

**Action:** Approved

**6. New Proposals – Category 2**

**Faculty of Education  
Submitted by Tatiane Lima**

**Graduate Certificate in Technology-Based Distributed Learning** – Change program requirements

- Rationale required for substituting ETEC 500 for EDUC 500.
- Clarification required regarding whether students could take the two remaining

“core” courses as part of the remaining three courses.

- Warren will review the revisions on behalf of the committee.

**Action:** Held

**Graduate Certificate in Technology-Based Learning for Schools** – Change program requirements

- Rationale required for substituting ETEC 500 for EDUC 500.
- Clarification required regarding whether students could take the two remaining “core” courses as part of the remaining three courses.
- Warren will review the revisions on behalf of the committee

**Action:** Held

**Faculty of Applied Science  
Submitted by Theresa Juba**

**LARCH 523 (3)** – Delete registration restriction and vector

**Action:** Approved

**LARCH 525 (3)** – Change title and description

- Is it necessary to include “using lectures, seminars and case studies” in the course description?

**Action:** Approved

**LARCH 598 (9)** – Delete registration restriction

**Action:** Approved

**Master of Advanced Studies in Landscape Architecture** – Change expected program duration and admission requirements, clarify program requirements

- Proposed change in program duration was withdrawn by proponent.

**Action:** Approved

**Next Meeting: Friday, June 19, 2020**