

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate Curriculum Committee Meeting
January 17, 2020

Present: Norm Hutchinson, Karin Mickelson, Sarah Park, Anne Phelan, Catherine Rawn, Andrew Riseman, Warren Williams, Jenn Fletcher (minutes)

Regrets: Charlyn Black, Edmond Cretu, Kin Lo, Max Read

1. **Adoption of Agenda:** Adopted
2. **Minutes of January 10, 2020 Meeting:** Approved
3. **Revised Proposal – Category 1**

Sauder School of Business Submitted by Kin Lo
BAFI 550 (1.5) – Create new course Action: Approved

4. **New Proposals – Category 1**

Faculty of Applied Science Submitted by Aleli Capuno / Carol Jaeger
MECH 500 (1-12) d – Create new course MECH 515 (1-12) d – Create new course MECH 530 (1-12) d – Create new course MECH 540 (1-12) d – Create new course MECH 570 (1-12) d – Create new course NAME 500 (1-12) d – Create new course <ul style="list-style-type: none">• Recommendation to Senate Office to include the supporting documentation in the SCC package.• Require a rationale for the 12-credit maximum for each of these courses. This is unusually high and could result in a single course constituting a significant proposal (potentially almost half) of a 30-credit graduate degree.• Expanded rationale to be reviewed by the Chair. Action: Approved

Faculty of Forestry Submitted by Gayle Kosh
UFOR 520 (3) – Create new course Action: Approved

5. **New Proposals – Category 2**

Faculty of Arts
Submitted by Tim Flanagan / Catherine Rawn

Public Policy and Global Affairs – Replace content with link to G+PS entry

Action: Approved

SPAN 502 (3/6) d – Change credit value, course title

- Jenn to confirm with the Senate Office whether students can take multiple versions of variable credit courses with “/” (e.g. (3/6)) or whether that is only possible for variable credit courses with “-” (e.g. (3-6)).
- Some members felt having “studies in” in the title helped identify the course as a special topics course, but there was general agreement that the variable credit accomplished this.

Action: Approved

SPAN 505 (3/6) d – Change credit value, course title

Action: Approved

SPAN 550 (3/6) d – Change credit value, course title

Action: Approved

Faculty of Applied Science
Submitted by Aleli Capuno / Carol Jaeger

CHBE 560 (3) – Add credit exclusion, change vector

- An expanded rationale is required to explain why there is sufficient overlap between a 300-level course and a graduate-level course to warrant a credit exclusion. This is normally only expected for 400-level courses.
- Expanded rationale to be reviewed by the Chair.

Action: Held

CHBE 570 (3) – Add credit exclusion

- An expanded rationale is required to explain why there is sufficient overlap between a 300-level course and a graduate-level course to warrant a credit exclusion. This is normally only expected for 400-level courses.
- Expanded rationale to be reviewed by the Chair.

Action: Held

CHBE 575 (3) – Add credit exclusion

Action: Approved

CHBE 577 (3) – Add credit exclusion

Action: Approved

CHBE 583 (3) – Add credit exclusion

Action: Approved

CIVL 511 (3) – Change course description

Action: Approved

CPEN 642 (3) – Change credit value

- As part of the rationale, a brief explanation of what 9 credits means within the

context of the overall program would have been helpful.

Action: Approved

MECH 510 (4) – Change course number, title

Action: Approved

MECH 511 (3) – Change course number, title, update prerequisite

- When was MECH 510 last offered? Might there still be students in the program(s) who have taken this course and would be interested in taking MECH 588? If so, MECH 510 should be retained as a prerequisite option until all such students have left or graduated.
- Response to be reviewed by the Chair.

Action: Held

MECH 515 (3) – Delete course

Action: Approved

MECH 516 (3) – Delete course

Action: Approved

MECH 521 (3) – Delete course

Action: Approved

MECH 522 (4) – Change course number, title, update credit exclusion

Action: Approved

MECH 523 (3) – Delete course

Action: Approved

MECH 527 (3) – Delete course

Action: Approved

MECH 528 (3) – Change course number, update credit exclusion

Action: Approved

MECH 543 (3) – Delete course

Action: Approved

MECH 545 (3) – Change course number, update credit exclusion

Action: Approved

MECH 550 (2-6) d – Change course number, credit value, title

- Remove statement in the description noting the 6-credit maximum since this is covered by the maximum credit value.

Action: Approved with revision

MECH 551 (6) – Change course number, credit value, title

Action: Approved

MECH 552 (6) – Change course number, credit value, title

- When was MECH 551 last offered? Might there still be students in the program(s) who have taken this course and would be interested in taking MECH 527? If so, MECH 551 should be retained as a prerequisite option until all such students have left or

graduated.

- Response to be reviewed by the Chair.

Action: Held

MECH 555 (4) – Change course number

Action: Approved

MECH 560 (3) – Change course number

Action: Approved

MECH 561 (3) – Change course number

Action: Approved

MECH 568 (3) – Delete course

Action: Approved

MECH 569 (2/4) d – Delete course

Action: Approved

MECH 575 (1-3) d – Change course number

Action: Approved

MECH 584 (3) – Delete course

Action: Approved

MECH 587 (3) – Delete course

Action: Approved

MECH 588 (3) – Delete course

Action: Approved

MECH 589 (4) – Change course number, update credit exclusion

Action: Approved

MECH 590 (3) – Delete course

Action: Approved

MECH 592 (3) – Change course number

Action: Approved

MECH 594 (3) – Delete course

Action: Approved

MECH 595 (2) – Delete course

Action: Approved

MECH 596 (3) – Change course number

Action: Approved

MECH 597 (6) – Change credit value

Action: Approved

NAME 592 (2) – Change credit value, description

- Require an expanded rationale that explains how the variable credit fits academically into the curriculum for the program. The current 2-credit internship seems to be offered in the summer session. How would an expanded 6-credit internship fit into the program? How will assessment of student learning be done for the different credit values?

Action: Held

Faculty of Education
Submitted by Jennie Ramstad / Jenna Shapka

EPSE 578 (3) – Change prerequisites

Action: Approved

MA in Literacy Education – Add registration restriction, delete statement about Teacher Qualification Service

- Requested registration restriction cannot be managed automatically in the system so would require the Faculty of Education or the program office to monitor and enforce this restriction manually. Concerns were raised about how this would be handled. How would it be decided which courses would be dropped for each student?
- Proponents are encouraged to explore alternative methods to accomplish their goals. For example, could they review past enrolment numbers and move to rotating offerings of their courses from term-to-term or year-to-year to make registration numbers more manageable and predictable? Consultation with Strategic Decision Support (SDS) may be helpful.

Action: Deletion of TQS statement approved; Addition of registration restriction held

MEd in Literacy Education – Add registration restriction, delete statement about Teacher Qualification Service

- As above, requested registration restriction cannot be managed automatically in the system. Proponents are encouraged to explore alternative methods to accomplish their goals.

Action: Deletion of TQS statement approved; Addition of registration restriction held

MA in Modern Language Education – Add registration restriction, delete statement about Teacher Qualification Service

- As above, requested registration restriction cannot be managed automatically in the system. Proponents are encouraged to explore alternative methods to accomplish their goals.

Action: Deletion of TQS statement approved; Addition of registration restriction held

MEd in Modern Language Education – Add registration restriction, delete statement about Teacher Qualification Service

- As above, requested registration restriction cannot be managed automatically in the system. Proponents are encouraged to explore alternative methods to accomplish their goals.

Action: Deletion of TQS statement approved; Addition of registration restriction held

MA in Teaching English as a Second Language – Add registration restriction, delete statement about Teacher Qualification Service

- As above, requested registration restriction cannot be managed automatically in the system. Proponents are encouraged to explore alternative methods to accomplish their goals.

Action: Deletion of TQS statement approved; Addition of registration restriction held

MEd in Teaching English as a Second Language – Add registration restriction, delete statement about Teacher Qualification Service

- As above, requested registration restriction cannot be managed automatically in the system. Proponents are encouraged to explore alternative methods to accomplish their goals.

Action: Deletion of TQS statement approved; Addition of registration restriction held

Master of Educational Technology – Add registration restriction, delete statement about Teacher Qualification Service

- As above, requested registration restriction cannot be managed automatically in the system. Proponents are encouraged to explore alternative methods to accomplish their goals.
- Clarify whether the option of an independent project is being removed or just the TQS requirement regarding this project? If the option is being removed then this must be addressed in the rationale. If the option is being retained then that part of the sentence should remain.

Action: Held

Graduate Certificate in Technology-Based Distributed Learning – Add registration restriction

- As above, requested registration restriction cannot be managed automatically in the system. Proponents are encouraged to explore alternative methods to accomplish their goals.

Action: Held

Graduate Certificate in Technology-Based Learning for Schools – Add registration restriction

- As above, requested registration restriction cannot be managed automatically in the system. Proponents are encouraged to explore alternative methods to accomplish their goals.

Action: Held

**Sauder School of Business
Submitted by Kin Lo**

BAAC 501 (1.5) – Add prerequisites

- Rationale must be expanded to explain what has changed to make these prerequisites necessary.

Action: Held

BAMA 509 (1.5) – Change title, description

Action: Approved

BAFI 502 (1.5) – Add alternative prerequisite

Action: Approved

BAFI 507 (1.5) – Add alternative prerequisite

Action: Approved

BAFI 511 (1.5) – Add alternative prerequisite

Action: Approved

BAFI 513 (1.5) – Add alternative prerequisite

Action: Approved

BAFI 516 (1.5) – Add alternative prerequisite

Action: Approved

BAFI 532 (1.5) – Add alternative prerequisite

Action: Approved

BA 509 (6) – Decrease credit value, delete description

- Questions were raised by some members about whether fewer touchpoints with faculty would be accompanied by a reduction in workload for students.

Action: Approved

Master of Business Analytics – Update program requirements

Action: Approved

Next Meeting: Friday, February 14, 2020