

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate Curriculum Committee Meeting
January 11, 2019

Present: Patricia Badir, Cay Holbrook, Kin Lo, Karin Mickelson, Andrew Riseman, Warren Williams, Jenn Fletcher (minutes)

Regrets: Edmond Cretu, Vince Duronio, Lindsey Kovacevic, Catherine Rawn, Max Read, Lily Takeuchi

1. Adoption of Agenda: Adopted

2. Minutes of November 30, 2018 Meeting: Approved

3. Business Arising

- Updates on previously reviewed proposals were provided by the Chair. All held proposals where final approval was delegated to the Chair have been approved and will move on to the SCC or Calendar as appropriate.

4. Syllabus Review Focus Points

- The summary of priorities for review of syllabi was presented and the Committee agreed that this is appropriate.
- In light of the coming UBC policy on syllabi, the Committee discussed whether asking proponents to submit a sample syllabus is the best way to collect the prioritized information. The value of asking for a detailed rationale and the Committee's ability to assess academic merit across disciplines were explored. There was general agreement that this is a decision to be made by the Senate Curriculum Committee, not the GCC, but that this might be a good opportunity to highlight this Committee's expectations for the Faculty committees.

5. New Proposals – Category 1

| Faculty of Applied Science Submitted by Kelsie Atwater / Carol Jaeger |
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| <p>APSC 542 (3) – New course</p> <ul style="list-style-type: none">• Leadership courses, including those within the MEL and MHL, are normally taught by or in consultation with the Sauder School of Business, but they were not consulted during the development of this course• The Committee would like to see a consultation with the Sauder School of Business before approving this course• Friendly recommendations to consider before implementation of the course:<ul style="list-style-type: none">○ Clarify whether peer assessment is based on the assessments the student provides or the assessments provided by the student's peers○ Make it clear whether the project report will be written collaboratively. If it is a jointly written report, will all group members receive the same grade? <p>Action: Held</p> |

| Faculty of Commerce Submitted by Kin Lo |
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| <p>BA 514 (5) – New course</p> |

- Since the syllabus is not provided to the members of the Senate Curriculum Committee, it would be helpful to have full names rather than acronyms in the rationale on the 2-column form
- A few additional friendly recommendations for the proponents to consider before implementation of the course were noted.

Action: Approved

**Faculty of Forestry
Submitted by Gayle Kosh**

FRST 500 (1) – New course

- The Committee was very impressed with this proposal, noting its thoroughness and the proponents’ efforts to consult broadly with departments that might be interested and/or affected
- A consultation with the Faculty of Education is recommended
- Friendly recommendation: Some of the learning objectives (3, 6, 7) aren’t obviously measured in any assessment. It would be great to have these formally assessed (even if means bumping up credit value) as they are so important and yet so tough to learn how to do well.

Action: Approved

6. New Proposals – Category 2

**Faculty of Medicine
Submitted by Lena Kang**

OSOT 511 (3) – Revise course title, add description, remove credit exclusion statement

Action: Approved

OSOT 513 (3) – Revise course title, add description, remove credit exclusion statement

Action: Approved

OSOT 515 (3) – Revise course title, add description, remove credit exclusion statement

Action: Approved

OSOT 519 (4) – Revise course title, add description, remove credit exclusion statement

Action: Approved

OSOT 525 (5) – Revise course title, add description, remove credit exclusion statement

- Clarify what is meant by “increasingly complex”. Consider using “advanced”, “scaffolding on” or “building on” instead, depending on what is intended.

Action: Approved pending revision

OSOT 527 (3) – Revise course title, add description, remove credit exclusion statement

Action: Approved

OSOT 528 (3) – Revise course title, add description, remove credit exclusion statement

Action: Approved

OSOT 538 (7) – Revise course title, add description, remove credit exclusion statement

Action: Approved

OSOT 545 (5) – Revise course title, add description, remove credit exclusion statement

Action: Approved

OSOT 547 (6) – Revise course title, add description, remove credit exclusion statement

Action: Approved

OSOT 549 (5) – Revise course title, add description, remove credit exclusion statement

- The committee was unclear what was meant by “advancing the concepts of”. Please revise to clarify.
- Consider breaking the course description into two (or more) sentences.

Action: Approved pending revision

OSOT 551 (3) – Revise course title, add description, remove credit exclusion statement

Action: Approved

OSOT 553 (2) – Revise course title, add description, remove credit exclusion statement

Action: Approved

OSOT 558 (9) – Revise course title, add description, remove credit exclusion statement

Action: Approved

Faculty of Commerce

Submitted by Kin Lo

BA 550 (1.5) – Change to percentage grading

Action: Approved

Faculty of Arts

Submitted by Nancy Campbell / Catherine Rawn

Gender, Race, Sexuality and Social Justice – Revise program requirements

- The moved sentences should be flagged as changes in the 2-column form

Action: Approved

Social Work – Add part-time PhD option

Action: Approved

GPP 508 (3) – Revise course title and description

- The Committee expressed concerns that the proposed change in course title suggested a significant change in the focus of the course and may be more appropriately classified as a category 1 change
- Given the additional comments provided by Catherine Rawn in advance of the meeting, the Committee decided to hold this proposal over to the next meeting when a member of the Arts Curriculum Committee will hopefully be able to provide additional information about the proposed changes

Action: Held over

Next Meeting: Friday, January 25, 2018

