

**MINUTES**  
**Faculty of Graduate and Postdoctoral Studies**  
**Graduate Curriculum Committee Meeting**  
**March 9, 2018**

**Present:** Stelvio Bandiera, Edmond Cretu, Kyle McCleery, Max Read, Clive Roberts, Andrew Riseman, Lauren Small, Lily Takeuchi (Student); Paola Portaro (Minutes)

**Absent:** Vincent Duronio, Christina Hendricks, Cay Holbrook, Norm Hutchinson, Kin Lo

1. **Adoption of Agenda: Approved**
2. **Minutes of March 9, 2018 Meeting: Approved**
3. **New Program Proposal**

**Faculty of Applied Science**  
**Submitted by Carmen Jensen**

**Graduate Certificate in Global Mine Waste Management – new program proposal**

- The committee considers that this is a well-developed and very relevant proposal
- The committee recommends that you include a separate “Admissions Requirements” heading in the Calendar entry
- Also related to Admissions, please confirm if you are considering laddering this certificate into a master’s program. If this is the case, then this information should be explicit in the proposal and also added in the Calendar entry. The admissions criteria would have to be identical to the master program you are laddering with
- The proposal is missing the budget consultation. You need to provide this document before the proposal can move forward for Senate Curriculum Committee (SCC) review. Please review the [Senate Curriculum Guide](#), p.18)
- Legal Liability seems to be a particular issue for engineers of record in the projects mentioned in the overview/rationale; is this area being addressed as part of the program?
- Please review additional comments in the proposal document

**Action: Approved with recommendations. Please submit revised proposal to [graduate.curriculum@ubc.ca](mailto:graduate.curriculum@ubc.ca)**

**MINE 586 (3) – new course proposal**

- Please review general new course comments provided below
- Please review additional comments in the proposal document

**MINE 587 (3) – new course proposal**

- Please review general new course comments provided below
- Please review additional comments in the proposal document

- Should you consider adding some legal aspects in the syllabus? (e.g. legal liability and how professionals can protect themselves). If you do so, this might benefit from a consultation (and collaboration?) with the Faculty of Law

**MINE 588 (3) – new course proposal**

- Please review general new course comments provided below
- Please review additional comments in the proposal document
- Should you consider adding some legal aspects in the syllabus? (e.g. legal liability and how professionals can protect themselves). If you do so, this might benefit from a consultation (and collaboration?) with the Faculty of Law

**MINE 589 (3) – new course proposal**

- Please review general new course comments provided below
- Please review additional comments in the proposal document

**General comments to new MINE course proposals:**

- Please look carefully at the time commitment for students. These courses could be more than 3 credit courses if the time commitment merits this; this is a decision for the faculty after considering the time commitment as delivered.
- Are these courses only for this certificate program, or are students from other graduate programs able to take this courses as well? This could be added to the rationale side of the calendar entry form.
- The syllabi allude to a final exam, however this item is not considered in the marking scheme
- Please clarify the site visit information. How do the site visits work? Is it one per year? One per course? Also, as the site visits are a main component of the courses, they should be integrated in the time commitment and (if appropriate) grading schemes
- For the online portion of the course, please monitor the time commitment for the students for a 3 credit course

**Action: Approved with recommendations**

**4. Resubmitted Proposals (Category 1)**

**Faculty of Medicine  
Submitted by Ipek Oruc**

**MEDI 520 (3) – new course creation**  
*(submitted in Nov 2016 as OPTH 500 (3))*

**Action: Approved**

5. Category 1

**Faculty of Arts**  
**Submitted by Lois Nightingale**

**GRSJ 511 (3)** – new course creation

- Committee would like to see clear learning objectives formulated or outcomes as things that the students would be expected to do at the end of the course; this is what we recommend, unless the proponents strongly wish to retain the current wording.
- The committee considers that the reference to “work in progress” in the “Student Presentations on Final Project’s section, could lead to confusion, as students could interpret this in different ways. How would you assess this?
- There is basically no mention about blogs in the course structure, however, it’s included as part of the participation marks
- Please clarify the student’s time commitment for this course, to confirm that the credit value for the course is correct

**Action: Approved with recommendations. Please send revised proposal back to [graduate.curriculum@ubc.ca](mailto:graduate.curriculum@ubc.ca)**

**GRSJ 515 (3/6)** – new course creation

- Title suggestion: “Critical **AND** Creative....” – remove the “+”
- Please review the Calendar course description as it’s over 40 words
- Please incorporate in the rationale that the course can be taken twice
- Tasks A: 30% for background references seems too high. What’s the expected amount of work expected from students?
- Task C – please provide additional information of what is expected from students
- Are these 10, 1-hour seminars?

**Action: Held. Please submit revised proposal to [graduate.curriculum@ubc.ca](mailto:graduate.curriculum@ubc.ca)**

**MA Music** – update program requirements to add a non-thesis option

- Please review suggestion in the proposal with tracked comments

**Action: Approved with recommendations. Please submit revised proposal to [graduate.curriculum@ubc.ca](mailto:graduate.curriculum@ubc.ca)**

6. Category 2

<p style="text-align: center;"><b>Faculty of Arts</b> <b>Submitted by Lois Nightingale</b></p>
<p><b>MA Critical and Curatorial Studies</b> – update MA requirements</p> <ul style="list-style-type: none"><li>• Please review the feedback in the proposal with tracked comments</li></ul> <p><b>Action: Approved with recommendations. Please submit revised proposal to <a href="mailto:graduate.curriculum@ubc.ca">graduate.curriculum@ubc.ca</a></b></p>

**Next GCC Meeting: March 23, 2018**