

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate Curriculum Committee Meeting
January 13, 2017

Present: Ljiljana Biukovic, Edmond Cretu, Vincent Duronio, Ruth Hobbs,, Norm Hutchinson, Kin Lo,, Kyle McCleery, Max Read, Ron Reid, Andrew Riseman, Clive Roberts (Chair), Tom Scholte, Paola Portaro (Minutes)

Regrets: Anne Phelan, Resha Sabti (Student)

1. **Adoption of Agenda:** Approved
2. **Minutes of December 2, 2016 Meeting:** Approved
3. **Business Arising:** Category 1 and Category 2 proposals that were not reviewed in this meeting will be carried over to the next GCC meeting scheduled for January 27th, 2017.
4. **Category 1 Proposals (1)**

| Faculty of Arts Submitted by Lois Nightingale |
|--|
| <p>Emphasis in Science and Technology Studies for the PhD in Sociology – new emphasis creation (instead of the former research stream in STS and display emphasis in transcript)</p> <p>Emphasis in Science and Technology Studies for the MA in Sociology – new emphasis creation and display emphasis in transcript</p> <p>Calendar Update for Ph.D. and MA in Sociology</p> <p>Action: Approved with recommendation</p> <ul style="list-style-type: none">- Emphasis in Science and Technology Studies: blanket recommendation to add the word “in” when referring to the STS emphasis for consistency with the Calendar |

5. **New Programs**

| Faculty of Arts Submitted by Lois Nightingale |
|--|
| <p>Master of Computational Linguistics - new program</p> <p>Action: Approved with recommendations and pending consultation with Computer Science, as well as consultations approval from FoA</p> <ul style="list-style-type: none">• The Committee requests additional consultations with Computer Science, based on the synergies between the two programs• As the courses are taught once a year, and many of the courses are pre-requisite for |

the upcoming ones, the Committee strongly suggests that you add a paragraph on Academic Policy to clarify what would happen if a student fails a course. It should clearly specify what does failing mean and what would be the remediation strategy

- Also, you should provide a similar document to the program faculty so there is consistency among instructors in program delivery
- Proposal blanket recommendations. Also, please review the word document with additional tracked comments
 - Please review that the course names and titles are consistent along the document, including syllabi. For example, the use of the titles for Corpus Linguistics 1 and 2 is inconsistent
 - Please spell all acronyms
- Syllabi blanket recommendations. Also, please also review the word document with additional tracked comments
 - Please review Learning Outcomes so they are consistent in all course syllabi
 - Academic integrity. Please remove the link and add a paragraph corresponding to Academic Policy and Standards
 - Assignments:
 - The Committee observes that there are many 1 credit courses. As each of these courses has deliverable tasks, each within the two-week period of the course, this complicates offering the courses sequentially. We suggest you review the timeline of these deliverables tasks because completion success of the prior courses is required to move on to the next ones
 - It seems that assignments would need to be graded right after finishing the course in order for students to be able to register on the next ones
 - We recommend an expanded assessment rubric and clear description of expectations to be part of a standard policy manual for the whole program
 - Please explain if some of the assignments would be done during class time
 - Suggestion: consider consolidating these courses into a smaller number of three-credit courses (perhaps after the first pilot of the program)
 - The committee recommends you review the course load before delivering the new program

Update the “Degree Programs” page within the Faculty of G+PS to include “Computational Linguistics (Cat 2)”

Action: Approved

Update Linguistics Graduate webpage - to include the Master in Computational Linguistics (Cat 2)

Action: Approved

COLX – create new course code

Action: Approved

COLX 501 (1) – new course creation

COLX 503 (1) – new course creation
COLX 505 (1) – new course creation
COLX 507 (1) – new course creation
COLX 511 (1) – new course creation
COLX 513 (1) – new course creation
COLX 515 (1) – new course creation
COLX 521 (1) – new course creation
COLX 523 (1) – new course creation
COLX 525 (1) – new course creation
COLX 527 (1) – new course creation
COLX 531 (1) – new course creation
COLX 533 (1) – new course creation
COLX 535 (1) – new course creation
COLX 551 (1) – new course creation
COLX 553 (1) – new course creation
COLX 555 (1) – new course creation
COLX 557 (1) – new course creation
COLX 561 (1) – new course creation
COLX 563 (1) – new course creation
COLX 565 (1) – new course creation
COLX 567 (1) – new course creation
COLX 591 (1) – new course creation
COLX 581 (1) – new course creation
COLX 585 (1) – new course creation
COLX 595 (6) – new course creation

Action: Approved (with recommendations in the word documents with tracked comments)

Faculty of Medicine

Submitted by Elenor Ball-Banting

Master of Global Surgical Care (MGSC) - new program

Action: Approved with recommendations

- The Committee considers that this proposal is very well written. The suggestions provided by the Committee are mostly related to program implementation. The committee very strongly support this proposal
- As this is a strong proposal, the Committee suggests that you consider applying for federal support since this program appears to align with the government's mandate to increase support for healthcare in underserved areas of Canada
- The Committee recommends contacting Dr. Jose Marti, Professor in the Electrical Engineering Department in UBC, as there could be some positive synergy. Dr. Marti received a government sponsored grant from Public Safety and Emergency Preparedness Canada (PSEPC) and Science and Engineering Research Canada (NSERC) to study decision-making for critical linkages in infrastructure networks that have many complex interaction points and depend critically on each other to function properly, including hospitals.

Dr. Jose Marti's contact information:

Tel: 604-822.2364

e-mail: jrms@ece.ubc.ca

- The Committee considers that it would be beneficial to consider assessing the success of the program to include feedback from the communities where the practicums would be held, as this could 1) help future support from the same and/or other communities, and 2) assist with the marketing strategy of the program
- On a related note, it would be beneficial to provide a better explanation on how the program is going to be advertised
- The Committee considers that because this program provides a degree from UBC, there should be more oversight of students, including the practicums. One suggestion would be to bring students to UBC Vancouver campus for one or two weeks at the beginning of the program (Orientation) so they could meet personally with the faculty and practicum supervisors
- The Committee considers that some elements of the practicum should be better explained, for example:
 - o Will students provide their own project for the practicum? Should they have this information when they are applying to the program?
 - o Will the faculty help students to find the practicums? Will students have access to a Faculty member/advisor if something goes wrong with/during the practicum?
 - o How will the program confirm that the student completed the practicum satisfactorily? Should the faculty/supervisor travel to the practicum site?
 - o If the supervisor travels to the practicum site, should they connect with the community in some additional way?
- The Committee strongly recommends that UBC's legal team reviews the practicum aspect of this proposal, as UBC may be responsible for students while they are doing their practicum, and for their patients
- Please review the additional suggestions that have been added to the document, including the course syllabi and the "Canadian Low Resource Stream" (see word file with tracked comments)

SURG 518 (3) – new course creation

Action: Approved

SURG 518 (3) – new course creation

Action: Approved

SURG 542 (3) - new course creation

Action: Approved

SURG 560 (3) – create new course

Action: Approved

Update Calendar - Change the Graduate Certificate in Global Surgical Care admission requirements

Action: Approved

| |
|--|
| |
|--|

6. Category 1 Proposals (2)

| Faculty of Commerce Submitted by Kin Lo |
|--|
| COMM 655 (3) – create new course Action: Carried over to next meeting |

| Faculty of Arts Submitted by Lois Nightingale |
|---|
| ASIA 591 (3) – create new course (updated syllabus) |
| ASIA 592 (3) – create new course (updated syllabus) |
| THTR 555 (3) – create new course |
| THTR 556 (3) - create new course |
| Action: Carried over to next meeting |

7. Category 2 Proposals

| Faculty of Commerce Submitted by Kin Lo |
|--|
| BAFI 502 (1.5) – change course name and update pre-requisites |
| BAFI 507 (1.5) - update course pre-requisites |
| BAFI 511 (1.5) - update course pre-requisites |
| BAFI 513 (1.5) - update course pre-requisites |
| BAFI 514 (1.5) - update course pre-requisites |
| BAFI 516 (1.5) - update course pre-requisites |
| BAFI 520 (1.5) - update course pre-requisites |
| BAFI 530 (1.5) - update course pre-requisites |
| BAFI 532 (1.5) - update course pre-requisites |
| BASM 501 (1.5) - update course pre-requisites |

Action: Carried over to next meeting

Faculty of Arts

Submitted by Lois Nightingale

GPP 590 (6) – update credit value, course name and course description

Action: Carried over to next meeting

Faculty of Applied Science

Submitted by Cate Palmer

PLAN 590 (3) – update course title, course description and credit value

PLAN 595 (3) – update course title

Action: Carried over to next meeting

Faculty of Medicine

Submitted by Patricia Mortenson

Master of Rehabilitation Science – change program requirements
(Faculty approval date received)

Action: Carried over to next meeting

Next meeting: January 27, 2017