

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate Curriculum Committee Meeting
December 02, 2016

Present: Ljiljana Biukovic, Edmond Cretu, Norm Hutchinson, Kyle McCleery, Anne Phelan, Max Read, Ron Reid, Clive Roberts (Chair), Paola Portaro (Minutes)

Regrets: Vincent Duronio, Ruth Hobbs, Kin Lo, Vivien Measday, Resha Sabti (Student), Tom Scholte

1. **Adoption of Agenda:** Approved

2. **Minutes of Previous Meeting:** Approved

3. **Business Arising:**

- The format of the minutes has been updated to provide more succinct feedback and point proponents to review the Committee's comments in the proposal document with tracked comments
- Representatives could advise their Faculty that approval of new programs should be by November at the latest, in order to ensure enough time for their proposals to reach Senate and the Board of Governors in the same Academic Year

4. **Category 1**

Faculty of Applied Science Submitted by Kia Brus
<p>EECE 555 (3) – new course Action: Approved with recommendations</p> <ul style="list-style-type: none">- The learning outcomes are very general; students might ask for more specific outcomes/objectives that map to the learning activities and to the assessment
<p>MINE 521 (3) – new course Action: Hold. Please review recommendations on the word document and send edited, tracked file back to graduate.curriculum@ubc.ca</p> <ul style="list-style-type: none">- A number of suggestions have been added to the document (please see word file with tracked comments)
<p>NAME 581 (3) – new course Action: Hold. Please discuss with the Graduate Curriculum Committee Chair</p> <ul style="list-style-type: none">- The Committee understands and supports the need for this course- The Committee would like to see more detail in the syllabus- The course doesn't seem to be adequately described in the proposal. It would be of great value to include items like the titles of the lectures from industry professionals that are part of the course. Information like this would provide the Senate Curriculum Committee with a great example of the quality of the course

- On the same note, it would be of value to provide additional information for the Learning Objectives and the course structure (for example number of class hours per week)
- Please provide a better description of the course projects and how they relate to the learning outcomes
- Please review the additional suggestions that have been added to the document (see word file with tracked comments)

NAME 591 (2) – update pre-requisite and credit value (Cat 2 related to NAME 581)

Action: Approved with recommendations

- The proposal provides a clear rationale from which NAME 581 could benefit
- Please provide more information on the two-column form for Senate Curriculum Committee, explaining why you are removing certain pre-requisites

Faculty of Science

Submitted by Nancy Cook

CPSC 513 (3) - rename course

Action: Approved

- The course is very detailed and well described. The Committee likes the fact that the time commitment from students is clearly defined

Faculty of Land and Food Systems

Submitted by Melanie Train

FRE 522 (1.5) - new course

Action: Approved

LWS - new course code

Action: Approved

- Senate to confirm that the course code doesn't exist, including UBCO

LWS 501 (3) – new course

Action: Approved with recommendations

- As it's a cross-listed course, please make sure that the course description in the Calendar for this course, and for SOIL 501 match
- The course syllabus should reflect that this is a cross-listed course
- The Committee recommends not using the term "Topics in" as it might generate some confusion with a "topics" course. This suggestion has been added to the document (see word file with tracked comments)

- Please present a Category 2 proposal to update the Calendar language for SOIL 501 as a cross-listed course

LWS 517 (3) – new course

Action: Approved with recommendations

- Please update the Calendar description accordingly as the description provided in the proposal corresponds to LWS 501
- As it's a cross-listed course, please make sure that the course description in the Calendar for this course, and for SOIL 517 match
- Please be more specific with the requirements and grading information to be added in the Calendar
- Please present a Category 2 proposal to update the Calendar language for SOIL 517 as a cross-listed course

LWS 510 (3) – change course code

Action: Approved

LWS 515 (3) – change course code

Action: Approved

LWS 548 (6) – change course code

Action: Approved

LWS 550 (3) – change course code

Action: Approved

Master of Land and Water Systems – change in program requirements

Action: Approved with recommendations

- Please add to the rationale section, or signify approval of our suggested text, that the number of credits have been updated from 26 to 27 to correct a past oversight

Faculty of Education
Submitted by Selina Kohl

EDCP 524 (3) - new course

Action: Approved

- GCC recommends updating some Calendar wording. Please refer to the suggestions that have been added to the document (please see word file with tracked comments)
- Class participation: Committee representative to confirm if the class participation will remain at 20% for the information to be sent to SCC

EDCP 542 (3) - new course

Action: Approved

- GCC recommends some wording for the Calendar. Please refer to the suggestions that have been added to the document (please see word file with tracked comments)
- Please indicate the length of the course and how many hours a week students will meet, and/or total time commitment, to match a 3 credit designation

EDST 530 (3) – new course

Action: Approved

- Please confirm if the Reading and Reflection Journal assignment is 40% or 45% (page 2/12). Please refer to the suggestions that have been added to the document (please see word file with tracked comments)
- Please make sure to use the original syllabus word document as the proposal submitted for GCC review seems to have been converted to word from a pdf; therefore, there are several format and typo errors

Faculty of Arts

Submitted by Lois Nightingale

Emphasis in Science and Technology Studies for the PhD in English – new emphasis creation (instead of the former research stream in STS)

Action: Approved

Emphasis in Science and Technology Studies for the MA in English – new emphasis creation

Action: Approved

Calendar Update for Ph.D. and MA in English

Action: Approved

Emphasis in Science and Technology Studies for the PhD in History – new emphasis creation (instead of the former research stream in STS)

Action: Approved

Emphasis in Science and Technology Studies for the MA in History – new emphasis creation

Action: Approved

Calendar Update for Ph.D. and MA in History

Action: Approved

Emphasis in Science and Technology Studies for the PhD in Philosophy – new emphasis creation (instead of the former research stream in STS)

Action: Approved

Emphasis in Science and Technology Studies for the MA in Philosophy – new emphasis creation

Action: Approved

Calendar Update for Ph.D. and MA in Philosophy

Action: Approved

- Emphasis **in** Science and Technology Studies: blanket recommendation to add the word “in” when referring to the emphasis for consistency with the Calendar

5. Category 2 (Online review only)

Faculty of Forestry

Submitted by Gayle Kosh

FRST 526 (1-6) - update course name

Action: Approved

FRST 562 (1) - update course name and change grading

Action: Approved

Faculty of Arts

Submitted by Lois Nightingale

Master of Public Policy and Global Affairs (MPPGA) - update Calendar language

Action: Approved

6. Next meeting: 9:00 AM, January 13, 2017, Room 203 of the Graduate Student Centre