

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate New Programs and Curriculum Committee Meeting
September 18, 2015; 9:00 – 11:00am
Venue: Room 203, Graduate Student Centre, 6371 Crescent Road

Present: Aaron Bailey, John Church, Daniel Fritz (Minutes), Norm Hutchinson, Lindsey Kovacevic, Kyle McCleery, Vivian Measday, Ron Reid, Clive Roberts (Chair), Tom Scholte, Susie Stephenson

Regrets: Max Read

1. Adoption of Agenda

-Approved

2. Minutes of May 29, 2015 Meeting

-Approved

3. Business Arising

At the request of Dean Susan Porter, the Committee name has been changed from “Graduate New Programs and Curriculum Committee/Senate Curriculum Committee Graduate Subcommittee” to “Graduate Curriculum Committee.” These two separately defined committees operated as a single body, and the use of two names served to differentiate mandates for programs administered by G+PS (GNPCC) and programs that were administered by disciplinary Faculties (SCCGSC). Moving forward, the Graduate Curriculum Committee will continue with its administrative responsibilities unchanged, albeit under a single title.

4. Resubmitted Proposals

Faculty of Dentistry	
Submitted by Dr. Ed Putnins	
<p>Note: These proposals were reviewed with Dr. John Church serving as the Committee Chair.</p> <p>DENT 777 (1)- previously DENT 774 (2/4)</p> <p>Action: Approved</p> <p>-In DENT 777 and DENT 778, the syllabi reflect that the students will be passive learners in the course. As such, the Committee suggested clarifying the evaluation/assessment criteria for participation in the syllabi.</p> <p>-In the course description, the line “Continues in the second year” has been removed as these courses are assumed to be part of a series.</p> <p>-On page 2 of the syllabus, a line states “Students are responsible and must defend all treatment decisions...” This only applies to the presenters in DENT 779 and does not apply to students in DENT 777 or (possibly) DENT 778. Please remove this statement.</p> <p>-Please provide some additional information for students on how</p>	

students will be graded on attendance.
What is “active participation”?
-If possible, please clarify the attendance requirement in the syllabus. What are the minimum attendance requirements? What is the procedure if a student fails the course?

DENT 778 (1)

Action: Approved

-It appears that only DENT 779 notes a true progression from DENT 777 or DENT 778. Please update the course syllabi for DENT 778 if this course is a progression from DENT 777.

-In the Rationale section of the 2-column Curriculum Change form for DENT 778, it is noted that students are supposed to take a more active role in the course than in DENT 777. This information should also be noted in the syllabus.

-In the course description, the line “Continues in the third year” has been removed as these courses are assumed to be part of a series.

-On page 2 of the syllabus, a line states “Students are responsible and must defend all treatment decisions...” This only applies to the presenters in DENT 779 and does not apply to DENT 778. Please remove this statement from the DENT 778 syllabus.

-In the Rationale section of the syllabus, please ensure that the course title number is correct.

-If possible, please clarify the attendance requirement in the syllabus. What are the minimum attendance requirements? What is the procedure if a student fails the course?

DENT 779 (2) - previously DENT 776 (2/4)

Action: Approved

-The Committee noted that the number of presenters seems high considering that there are only meetings every other week. Please provide some clarification in the syllabus on how all students will be able to present.

-In the course description in the syllabus, please include a note that students are required to attend and present during the course. Currently, the course

<p>description only notes that students are required to attend the course meetings.</p> <p>-Please remove the term "Power Point" from the course syllabus as it is assumed that presentations could take nearly any multimedia form.</p> <p>-In the syllabus, please clarify who will assess/evaluate students' presentations.</p> <p>-As has been requested with the other courses, please include additional information on how students will be assessed/evaluated on their participation.</p> <p>-If possible, please clarify the attendance requirement in the syllabus. What are the minimum attendance requirements? What is the procedure if a student fails the course?</p>	
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5. New Proposals

<p>Faculty of Medicine Submitted by Dr. Wendy Robinson</p>	
<p>Genetics Graduate Program Deletion Action: Approved</p>	

6. Category 2 Proposals (Online Review)

<p>Faculty of Dentistry Submitted by Dr. Ed Putnins</p>	
	<p>DENT 775 (2/4) Action: Approved Online</p>

7. Adjournment of Meeting

8. Next meeting: 9:00 AM, October 2, 2015, Room 203 of the Graduate Student Centre