

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate New Programs and Curriculum Committee Meeting
February 20, 2015; 9:00 – 11:00am
Venue: Room 203, Graduate Student Centre, 6371 Crescent Road

Present: Tony Bi, John Church, Daniel Fritz (Minutes), Jessica Iverson, Lindsey Kovacevic, Ujendra Kumar, Lena Patsa, Max Read, Clive Roberts (Chair), Andrew Riseman, Tom Scholte, Susie Stephenson

Regrets: Murali Chandrashekar, Norm Hutchinson,

1. Adoption of Agenda

-Adopted

2. Minutes of February 6, 2015 Meeting

-Approved

3. Business Arising

-Cancellation of Meeting Dates (March 24, 2015 and May 8, 2015)-

Action: Approved

-Graduate Certificate in High Performance Coaching and Technical Leadership Admissions Language (Cat 2)

Action: Approved

4. New Proposals

Faculty of Applied Science Submitted by Elizabeth Croft and Carol Jaeger	
<p>Green Bioproducts Course Code (GBPR) Action: Approved</p> <p>GBPR 500 (6) Action: Requires revision at and review by Faculty of Applied Science Curriculum Committee</p> <p>-Please consider changing the course title and description to refer to "Plant" biomass as this appears to be the focus of the course.</p> <p>-Does this course require any prerequisites?</p> <p>-The committee did not support the objectives of this as a graduate level course. The learning objectives of this course, as presented in the syllabus, appear to focus on basic knowledge, with assessment at the knowledge level. There was little detail regarding the assessment process. Is this appropriate for 6 credits of the program, or as a graduate-level course for people with 3+ years of industry experience?</p> <p>-Please provide additional detail in the "Assessment Strategies" section. How</p>	

many assignments will students be required to complete?

GBPR 501 (3)

Action: Approved

-The two different Learning Objectives, as listed in the syllabus, appear to cover the same area. Please provide more detail in this syllabus and expand Learning Objectives based on the course outline.

GBPR 502 (3)

Action: Approved

- According to the syllabus, there appear to be no assignments for this course (only midterms and a final). It seems that it would be beneficial for students to have some assignments that provide a more in-depth task for assessing student learning.
- This course would be concurrent with a co-op or entrepreneurial activity. Please provide additional information on how students will be able to take part in both this course and other required aspects of the program (i.e. co-op), especially for students doing co-op away from UBC.

GBPR 503 (3)

Action: Approved

- On the 2-column Curriculum Change form, the rationale provided for this course discusses the program, instead of the course. Please provide a few sentences about why this specific course is required for this program of study.
- Please provide additional information for the projects that are required for this course.
- Please ensure that the projects are reflective of graduate-level work.

Integrated Water Management Course
Code (IWME)

Action: Approved

IWME 501 (3)

Action: Approved

-Please expand learning objectives/outcomes. Only two are listed.

IWME 502 (3)

Action: Approved

-This course provides the strongest “Learning Objectives” in a Syllabus for the group of proposed Integrated Water Management Courses. Please refer to these Learning Objectives when revising the other syllabi for courses proposed within the MEL/MHLP programs.

IWME 503 (3)

Action: Approved

-The 2-column curriculum change form for this proposal provides a strong “Rationale” statement in comparison to the other Integrated Water Management Courses. Please refer to this Rationale when revising the other 2-column Curriculum Change forms for courses proposed within the MEL/MHLP programs.
-Please expand on term paper/project in syllabus, before delivering course.

IWME 504 (3)

Action: Approved

IWME 505 (3)

Action: Approved

EECE 513 (3)

Action: Approved

-Please provide additional detail on how students will be assessed for this course.

EECE 514 (3)

Action: Approved

-The syllabus provided for this course was concise and contained all of the relevant information that would be expected in a graduate-level course syllabus.

NURS 509 (3)

Action: Requires revision at and review by Faculty of Applied Science Curriculum Committee

-Please see all of the comments in the annotated MHLP- SC document that has been provided. Most importantly,

<p>there currently exists a course under this course number (i.e. NURS 509 already exists).</p> <ul style="list-style-type: none"> -Please clarify whether this course will be presented as a topics course. If the course only focuses on Seniors, then the title may be better represented by “Social Epidemiology: Seniors Care.” Currently, the course syllabus and stated rationale (on the 2-column Curriculum Change form) only focuses on seniors care, and makes no further mention of “Special Populations.” -An indication of the time commitment should be included in the course syllabus (in the “Course Structure and Operation” section). -Please review the assessment strategies for this course as they appear in the syllabus. <p>NURS 576 (3) Action: Requires revision at and review by Faculty of Applied Science Curriculum Committee</p> <ul style="list-style-type: none"> -Please see all of the comments in the annotated MHLP- SC document that has been provided. -Please provide some additional information concerning the assessment strategies used for this course, especially in relation to the required project. 	
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5. New Program Proposals

<p style="text-align: center;">Faculty of Applied Science Submitted by Elizabeth Croft and Carol Jaeger</p>	
<p>Master of Engineering Leadership in Green Bioproducts Action: Approved -The committee had significant reservations about the syllabi for GBPR 500, 501 and 502.</p>	
<p>Master of Engineering Leadership in Integrated Water Management Action: Approved -Please refer to the memo that has been provided as an appendix.</p>	
<p>Master of Engineering Leadership in Dependable Software Systems Action: Approved</p>	

<p>-Please refer to the memo that has been provided as an appendix.</p> <p>Master of Health Leadership and Policy in Seniors Care</p> <p>Action: Approved</p> <p>-The committee had significant reservations about the courses that comprise the technical pillar for this program.</p> <p>-There are a number of questions in the file returned to the proponents on Feb. 19, p35, regarding technical pillar courses.</p> <p>-The course titles MUST correspond to those in the calendar.</p> <p>-The descriptions of the component courses figure 11, page 37 don't match course titles; nor do the details here match course objectives.</p>	
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6. Adjournment of Meeting

7. Next meeting: 9:00 AM, March 6, 2015, Room 203 of the Graduate Student Centre

*proposal for Senate Curriculum Sub-Committee of Graduate Programs