

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate New Programs and Curriculum Committee Meeting
Friday, June 6, 2014; 9:00 – 10:00am
Venue: Room 203, Graduate Student Centre, 6371 Crescent Road

Present: Tony Bi, John Church, Jessica Iverson (Minutes), Lena Patsa, Bill Ramey, Max Read, Clive Roberts (Chair), Susie Stephenson

Regrets: Lindsey Kovacevic

1. Adoption of Agenda

-Adopted

2. Minutes of Friday, May 23, 2014 Meeting

-Approved

3. Business Arising

-Further to the May 23, 2014 NPCC meeting, Applied Science has confirmed that the number in the title for ARCH 513 should be changed from Arabic to Roman; the Graduate Curriculum Coordinator created a proposal on behalf of SALA and forwarded an approved copy to Enrolment Services; additionally, SALA responded to the Committee's concerns regarding ARCH 512 (3), ARCH 513 (3), ARCH 531 (3), ARCH 532 (3), ARCH 545 (3/6) d, ARCH 568 (3) and ARCH 572 (3); the Chair is satisfied with the responses; those proposals have also been forwarded to Enrolment Services

-Further to the April 4, 2014 NPCC meeting, Arts has proceeded with the changes to CCST 503 (9), CCST 504 (3) and the Art History MA, Critical and Curatorial Studies Program Requirements, but not with the CCST 501 (3/6) d proposal; the issues with CCST 501 will be addressed by the proponent, and in the meantime, the CCST Program Requirements have been adjusted so as not to reflect an increased credit value for CCST 501; all approved proposals have been forwarded to Enrolment Services

4. New Proposals

Faculty of Medicine Submitted by Cailen Ogley	
<p>PHTH 517 (3) -must students complete PHTH 517 in order to take PHTH 527? -if students are completing activities as part of the practical skills laboratory component, the Committee suggested including assessment of those activities in the overall grade; this way, students receive continual feedback throughout the course Action: APPROVED</p> <p>PHTH 527 (3) -must students complete PHTH 517 in order to take PHTH 527? -the midterm written exam is worth 50% of the overall grade while the final written exam is worth 30% → the Committee suggested reweighting the exams so that the final is worth more than the midterm -if students are completing activities as part</p>	<p>PHTH 518 (6) Action: APPROVED</p>

<p>of the practical skills laboratory component, the Committee suggested including assessment of those activities in the overall grade; this way, students receive continual feedback throughout the course</p> <p>Action: APPROVED</p> <p>Master of Physical Therapy Program Requirements</p> <p>Action: APPROVED</p>	
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Faculty of Medicine Submitted by Erin Smith	
<p>SPPH 681 (1.5/3) d</p> <ul style="list-style-type: none"> -the course title and description are vague; there are no constraints on what could be taught (and SPPH's course offerings are broad) -the Committee noted a title that provides more direction may be beneficial for a student's transcript -in the Course Materials section of syllabus, the reference format is inconsistent -while the Committee noted the document is an example, they suggested citations are aligned before circulating the actual syllabus to students <p>Action: APPROVED</p>	<p>SPPH 511 (3)</p> <ul style="list-style-type: none"> -with regard to the prerequisites, change the rationale statement to read, "We would also like to change the prerequisites as SPPH 502 provides sufficient background for this course, and HCEP courses no longer exist." -the Committee had a couple comments with regard to the Evaluation section of the syllabus: <ul style="list-style-type: none"> -the written assignment (25%) doesn't appear elsewhere in the document → how is it evaluated? how is it integrated into the course? -25% is unusually high for a participation mark → separate the presentation component into a distinct mark and explain how it is evaluated -the Committee asked that the syllabus is amended to reflect the above comments <p>Action: APPROVED</p>

Faculty of Forestry Submitted by Gayle Kosh	
	<p>FRST 545 (3)</p> <ul style="list-style-type: none"> -with regard to the grading rubric in the syllabus: <ul style="list-style-type: none"> -the Committee suggested reorganizing the criteria in the right-hand column so that they reflect what is expected in graduate courses (i.e., level of thought should come first) -the numbers in the left-hand column should not overlap (i.e., 90 cannot appear in two categories) <p>Action: APPROVED</p> <p>FRST 598 (3)</p> <p>Action: APPROVED</p>

5. Adjournment of Meeting

6. Next meeting: 10:00 AM, Friday, June 20, 2014, Room 203 of the Graduate Student Centre

*proposal for Senate Curriculum Sub-Committee of Graduate Programs