

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate New Programs and Curriculum Committee Meeting
Friday, January 24, 2014; 9:00 – 11:00am
Venue: Room 203, Graduate Student Centre, 6371 Crescent Road

Present: John Church, Jessica Iverson (Minutes), Lindsey Kovacevic, Lena Patsa, Bill Ramey, Max Read, Clive Roberts (Chair), Susie Stephenson

Regrets: Tony Bi

1. Adoption of Agenda

-Review of the Master of Community and Regional Planning degree program and related new courses will follow all other proposals on the agenda

2. Minutes of Friday, December 13, 2014 and Friday, January 10, 2014 Meeting

-Approved

3. Business Arising

-Further to the December 13, 2013 NPCC meeting, Land and Food Systems has submitted revised proposal forms for FOOD 515 (3) and FRE 515 (3) for review by the Committee Chair; the Chair is satisfied with the resubmissions; the proposals will be forwarded to Enrolment Services for entry into the next Calendar update

4. Resubmitted Proposals

Faculty of Pharmaceutical Sciences Submitted by Ginette Vallée	
PHAR 518 (4) -the University no longer uses WebCT (now using Connect); update syllabus accordingly Action: APPROVED	

Faculty of Applied Science Submitted by Rebecca Bateman	
Master of Community and Regional Planning degree program Action: HELD OVER FOR REVIEW ON JANUARY 31, 2014**	
PLAN Course Code Action: HELD OVER FOR REVIEW ON JANUARY 31, 2014**	
PLAN 508 (3) Action: HELD OVER FOR REVIEW ON JANUARY 31, 2014**	
PLAN 509 (2) Action: HELD OVER FOR REVIEW ON JANUARY 31, 2014**	
PLAN 510 (2) Action: HELD OVER FOR REVIEW ON	

<p>JANUARY 31, 2014**</p> <p>PLAN 520 (1) Action: HELD OVER FOR REVIEW ON JANUARY 31, 2014**</p> <p>PLAN 521 (2) Action: HELD OVER FOR REVIEW ON JANUARY 31, 2014**</p> <p>PLAN 522 (2) Action: HELD OVER FOR REVIEW ON JANUARY 31, 2014**</p> <p>PLAN 523 (2) Action: HELD OVER FOR REVIEW ON JANUARY 31, 2014**</p> <p>PLAN 524 (2) Action: HELD OVER FOR REVIEW ON JANUARY 31, 2014**</p> <p>PLAN 525 (2) Action: HELD OVER FOR REVIEW ON JANUARY 31, 2014**</p> <p>PLAN 526 (6) Action: HELD OVER FOR REVIEW ON JANUARY 31, 2014**</p> <p>PLAN 527 (3) Action: HELD OVER FOR REVIEW ON JANUARY 31, 2014**</p> <p>PLAN 528 (3/6) D Action: HELD OVER FOR REVIEW ON JANUARY 31, 2014**</p>	
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<p>Faculty of Medicine Submitted by Erin Smith</p>	
<p>SPPH 521 (3) Action: APPROVED</p>	

5. New Proposals

<p>Faculty of Medicine Submitted by Cailen Ogley</p>	
<p>PHTH 552 (5) -under Course Objectives, point 2 reads, "Upon completion of this course, physical therapy <u>student groups</u> will work together to," which implies work will continue after the course is completed -clarify in the syllabus</p>	<p>PHTH 532 (3) Action: APPROVED</p> <p>PHTH 572 (2) -are there any current students that still need to complete PHTH 572 to fulfil the program requirements?</p>

<p>-under Topical Outline, the Committee suggests removing specific dates (list by week number instead), removing references to anything not included in the course (the Committee thought Pathology was possibly included in error) and removing dates that occur after the course ends</p> <p>-under Required Textbook, the second entry appears to be a chapter from the first entry</p> <ul style="list-style-type: none"> -clarify in the syllabus <p>-the syllabus includes numerous small errors; review and edit as needed</p> <p>-resubmit amended syllabus for review by the Chair</p> <p>Action: HOLD</p> <p>Master of Physical Therapy Program Requirements</p> <p>Action: APPROVED</p>	<p>-confirm</p> <p>-the effective session for the course closure is S14</p> <ul style="list-style-type: none"> -confirm if it should be delayed until W14 <p>Action: APPROVED</p>
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Faculty of Medicine Submitted by Erin Smith	
<p>SPPH 550 (3)</p> <p>-under Course Grading Criteria, it reads. "The evaluation will consider students' academic background."</p> <ul style="list-style-type: none"> -what is meant by this statement? -why would students be held to different evaluation criteria? -clarify in the syllabus <p>-under Course Assessment Methods, who is doing the assessment: instructor, peers or self?</p> <ul style="list-style-type: none"> -clarify in the syllabus <p>-the Weekly Themes do not always appear to be in sync with the Weekly Instruction Format and Study Plan; the Committee suggests either aligning the themes and study plan or removing the study plan altogether and adding week numbers to the themes</p> <p>-for curriculum consultations, proponents are to consult with academic units, not specific instructors; provide consultations from the Schools of Nursing and Social Work, the Departments of Psychology and Sociology and the Faculty of Pharmaceutical Sciences</p> <p>-resubmit amended syllabus and curriculum consultations for review by the Chair</p> <p>Action: HOLD</p>	

Faculty of Law Submitted by Chira Perla	
	LAW 506 (3) Action: APPROVED

6. Adjournment of Meeting

- 7. **Next meeting: 9:00 AM, Friday, January 31, 2014, Room 203 of the Graduate Student Centre (The Committee called this extra meeting to thoroughly complete review of the Master of Community and Regional Planning degree program.)**

*proposal for Senate Curriculum Sub-Committee of Graduate Programs