

MINUTES
Faculty of Graduate Studies
Graduate New Programs and Curriculum Committee Meeting
Friday, May 31, 2013; 9:00 – 11:00am
Venue: Room 203, Graduate Student Centre, 6371 Crescent Road

Present: Shauna Butterwick, Barak Caracheo, Jessica Iverson (Minutes), Lindsey Kovacevic, Max Read, Clive Roberts (Chair), Susie Stephenson

Regrets: Stelvio Bandiera, Joy Begley, Anthony Lau, Bill Ramey, Allen Sens

1. Adoption of Agenda

-Adopted

2. Minutes of Friday, May 3, 2013 meeting

-Approved

3. Business Arising

-Further to the April 19, 2013 NPCC meeting, Land and Food Systems has decided not to change ANSC 549 (12/18) c *Master's Thesis* and ANSC 649 (0) *Doctoral Dissertation* into AANB courses; instead, the Faculty is proposing new AANB versions of the existing courses, so that students admitted to the program prior to the name change (Animal Science → Applied Animal Biology) will still have the option of registering in the ANSC courses; the program will delete ANSC 549/649 once the last Animal Science students graduate; the proposals to change ANSC 549/649 to AANB 549/649 have been withdrawn

-Further to the April 19, 2013 NPCC meeting, Land and Food Systems has resubmitted amended proposals for FOOD 512 (3), FRE 516 (3) and FRE 585 (3) for review by the Committee Chair; the Chair is satisfied with the amendments; the new course proposals have been approved and will be put forward at the next meeting of the Senate Curriculum Committee

-Further to the May 3, 2013 NPCC meeting, Applied Science has resubmitted an amended proposal for MINE 592 (3/9) d for review by the Committee Chair; the Chair is satisfied with the amendments, however the University liability question remains open; the new course proposal has been approved and will be put forward at the next meeting of the Senate Curriculum Committee, at which point the Chair will raise the liability issue

4. Resubmitted Proposals

| Faculty of Arts Submitted by Margaret Wright | |
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| <p>SOWK 516 (3)</p> <p>-according to the syllabus, this is a required course; the Committee suggests amending the program Calendar entry to reflect the requirement (http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1229)</p> <p>-in general, the syllabus needs more details, including:</p> <ul style="list-style-type: none"> -list of faculty qualified to instruct the course -the learning outcomes are descriptions of expectations of the nature of their participation; the Committee suggests rephrasing the objectives, incorporating the content from the course description -details on course delivery (i.e. what is | |

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| <p>the format? how many hours/week?) -at what point in the program do students take this course? -expand rationale statement to explain <i>why</i> the course is needed (frame from an academic perspective) -according to the syllabus, SOWK 516 usually runs concurrently with SOWK 515, however SOWK 515 does not appear in the Calendar; clarify Action: HOLD</p> | |
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| Faculty of Education Submitted by Christine Wallsworth | |
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| <p>Graduate Certificate in Orientation and Mobility -the UBC Policy on the Approval of Certificate Programs (http://senate.ubc.ca/vancouver/policies/approval-certificate-programs) requires that certificates “represent the equivalent of approximately 150-300 hours of study, which may include classroom or online course work, special projects or practicum placements” -the Committee notes the internship component of the certificate alone is 350 hours -the Committee will consult with the Senate Admissions Committee to determine whether the certificate must be reviewed by the group; if so, the proposal will be forwarded to the SAC Action: APPROVED</p> | |

5. New Proposals

| Faculty of Education Submitted by Christine Wallsworth | |
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| <p>EPSE 578 (3) -according to the proposal form and syllabus, this course is a core requirement in the Special Education area within ECPS; the Committee suggests amending the program Calendar entry to reflect the requirement (http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1235) Action: APPROVED</p> <p>Graduate Certificate in Adult Learning and Education -the Committee asked how students enrolled in the certificate program will be classified (regular students or unclassified?) -the Committee will consult with the Senate</p> | |

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| Admissions Committee to determine whether the certificate must be reviewed by the group; if so, the proposal will be forwarded to the SAC Action: APPROVED | |
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| Faculty of Land and Food Systems Submitted by Melanie Train | |
| | AANB 549 (12/18) c Action: APPROVED |
| | AANB 649 (0) Action: APPROVED |

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| Faculty of Applied Science Submitted by Theresa Juba | |
| | Master of Advanced Studies in Landscape Architecture Admission Requirements -the Committee will consult with the Senate Admissions Committee to determine whether the change must be reviewed by the group; if so, the proposal will be forwarded to the SAC Action: APPROVED |

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| Faculty of Arts Submitted by Jennifer Hamilton | |
| | Geography MA and MSc Program Requirements Action: APPROVED |

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| Faculty of Medicine Submitted by Tracy Henderson | |
| | Master of Occupational Therapy Program Requirements Action: APPROVED |
| | RSOT 553 (2) -the Committee approves of the change, however the following questions were raised: -if a credit of work is removed from RSOT 553 and added to RSOT 527 and RSOT 547, should the latter two courses increase in credit? -was the work in RSOT 527 and RSOT 547 already duplicating the deleted portion of RSOT 553? -clarify Action: APPROVED |

6. Adjournment of Meeting

7. Next meeting: 9:00 AM, Friday, June 14, 2013, Room 203 of the Graduate Student Centre *Details are subject to change*****

*proposal for Senate Curriculum Sub-Committee of Graduate Programs