

MINUTES
Faculty of Graduate Studies
Graduate New Programs and Curriculum Committee Meeting
Friday, April 19, 2013; 9:00 – 11:00am
Venue: Room 203, Graduate Student Centre, 6371 Crescent Road

Present: Joy Begley, Jessica Iverson (Minutes), Lindsey Kovacevic, Anthony Lau, Bill Ramey, Clive Roberts (Chair), Allen Sens, Susie Stephenson

Regrets: Stelvio Bandiera, Shauna Butterwick, Barak Caracheo, Max Read, Dan Rurak

1. Adoption of Agenda

-Adopted

2. Minutes of Friday, April 5, 2013 meeting

-Approved

3. Business Arising

-Further to the March 22, 2013 NPCC meeting, Applied Science has resubmitted amended course syllabi for EECE 508 (3), EECE 510 (3) and MECH 528 (3) for review by the Committee Chair; the Chair is satisfied with the amendments; the new course proposals have been approved and will be put forward at the next meeting of the Senate Curriculum Committee.

-Further to the April 5, 2013 NPCC meeting, Commerce and Business Administration has resubmitted amended proposal forms and/or course syllabi for BABS 540 (0.8), EMBA 526 (1.5) and BA 560 (1.5) for review by the Committee Chair; the Chair is satisfied with the amendments; the new course proposals have been approved and will be put forward at the next meeting of the Senate Curriculum Committee, and the Category 2 proposal will be forwarded to Enrolment Services for entry into the Calendar.

4. Held Over Proposals

Faculty of Medicine Submitted by Andrew Pearce	
AUDI 524 (2) -the Committee changed the proposal to Category 2 Action: APPROVED	
AUDI 551 (1) Action: APPROVED	
AUDI 570 (3) -the Committee changed the proposal to Category 2 -ensure the points allotted for each activity are consistent throughout the syllabus Action: APPROVED	

Faculty of Education Submitted by Christine Wallsworth	
LLED 513 (3) Action: APPROVED	
LLED 559 (3) -in the syllabus, provide greater detail on the	

<p>criteria by which students will be assessed for each assignment; the descriptions are adequate, what's missing is <i>how</i> the students' work will be converted into grades</p> <p>-submit amended syllabus for review by the Chair</p> <p>Action: HOLD</p> <p>Graduate Certificate in Orientation and Mobility</p> <p>-ensure proposal clearly explains that students who wish to pursue a graduate degree following completion of the certificate must be eligible for admission to the Faculty of Graduate Studies (i.e. completing the certificate program does not automatically qualify a student for graduate studies)</p> <p>-the last sentence in the first paragraph of the Calendar entry needs to be clarified; how exactly does completion of the O&M certificate program relate to the ACVREP?</p> <p>-if the verb is appropriate, the Committee suggested using "accreditation" instead of "certification" with regards to the ACVREP</p> <p>-ensure the course titles that appear in the tables in the overview match the titles that appear in the Calendar</p> <p>-does the department solicit internships? are the internships paid?</p> <p>-add internship details to syllabus</p> <p>-what happens to students who fail a course? can they still complete the certificate program?</p> <p>-the Committee notes the budget must still be approved by SDS and the Provost's office; resubmit proposal package once budget consultation form is complete</p> <p>Action: HOLD</p>	
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Faculty of Medicine	
Submitted by Adrienne Hammond	
SURG 514 (3)	
Action: APPROVED	

5. Resubmitted Proposals

Faculty of Applied Science	
Submitted by Deb Feduik	
EECE 535 (3)	
Action: APPROVED	

Faculty of Dentistry Submitted by Mario Brondani ***Discussion of the following proposals was chaired by Bill Ramey***	
<p>Master of Public Health with Diploma in Dental Public Health Combined Degree Program -the proposal will be forwarded to the Senate Admissions Committee for review Action: APPROVED</p> <p>DENT 506 (6) -in the syllabus, provide greater detail on the criteria by which students will be assessed for the Literature Critiques; the information provided for the DENT 507 critiques is good Action: APPROVED</p> <p>DENT 507 (6) Action: APPROVED</p> <p>DENT 508 (6) -what is a VAS Grading Sheet?; clarify in syllabus Action: APPROVED</p> <p>DENT 509 (6) -what is a VAS Grading Sheet?; clarify in syllabus Action: APPROVED</p>	

6. New Proposals

Faculty of Land and Food Systems Submitted by Melanie Train	
<p>Applied Animal Biology program name change -add note to rationale section of proposal form indicating that students admitted to the program prior to the name change have the option of graduating with either degree name (Animal Science or Applied Animal Biology), and according to either set of program requirements, as per UBC policy Action: APPROVED</p> <p>AANB course code -the program must be clear with students that once the name change has been approved, the corresponding course code will also change, and thus all courses formally called ANSC will be AANB, regardless of whether a student still chooses to graduate with a degree in Animal Science (i.e. a student's parchment may say Animal Science</p>	<p>Master of Food and Resource Economics Program Requirements -the changes will not be entered into the Calendar until the related Category 1 proposals (FRE 516, FRE 585) have been approved by Senate Action: APPROVED</p> <p>LFS 505 (3) Action: APPROVED</p> <p><u>For all ANSC → AANB changes:</u> -the changes will not be entered into the Calendar until the related Category 1 proposals (change program name, create new course code) have been approved by Senate</p> <p>AANB 504 (3) Action: APPROVED</p>

<p>while the transcript would show AANB courses, or a combination of ANSC and AANB courses) Action: APPROVED</p> <p>FOOD 512 (3) -spell out HACCP in course title -in the syllabus, the midterm is called an exam in one place and a quiz in another; make consistent throughout document -in the syllabus, provide greater detail on the criteria by which students will be assessed for the group project -submit amended proposal form and syllabus for review by the Chair Action: HOLD</p> <p>FRE 516 (3) -in the syllabus, provide greater detail on the criteria by which students will be assessed for each of the grading components -expand rationale statement; <i>what is the academic reasoning for proposing this particular new course?</i> -submit amended syllabus for review by the Chair Action: HOLD</p> <p>FRE 585 (3) -in the syllabus, provide greater detail on the criteria by which students will be assessed - for each of the grading components -the title indicates “resource management”; why kind of resource? -clarify either on the proposal form or in the syllabus -the Committee suggests amending the title for clarity purposes (and in case non-FRE students wish to take the course) -submit amended syllabus for review by the Chair Action: HOLD</p>	<p>AANB 500 (3) Action: APPROVED</p> <p>AANB 514 (3-6) d Action: APPROVED</p> <p>AANB 515 (3) -keep credit exclusion statement that currently appears in the Calendar and add AANB 515; ANSC 515 can be deleted once all students who took the course have graduated Action: APPROVED</p> <p>AANB 520 (3) Action: APPROVED</p> <p>AANB 522 (3) -keep credit exclusion statement that currently appears in the Calendar and add AANB 522; ANSC 522 can be deleted once all students who took the course have graduated Action: APPROVED</p> <p>AANB 524 (2-6) d Action: APPROVED</p> <p>AANB 530 (2-6) c Action: APPROVED</p> <p>AANB 549 (12/18) c Action: APPROVED</p> <p>AANB 550 (3) Action: APPROVED</p> <p>AANB 551 (3) Action: APPROVED</p> <p>AANB 580 (3) Action: APPROVED</p> <p>AANB 649 (0) Action: APPROVED</p> <p>SOIL 517 (3) Action: APPROVED</p>
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Faculty of Education Submitted by Christine Wallsworth	
	<p>EDST 595 (3) -the Committee suggested the following titles: 1. <i>Philosophy of Research in Education</i>; 2. <i>Philosophical Research Methods [or Methodologies] in Education</i> -review suggestions and confirm if the program wishes to move forward with the change as originally proposed -if the proposed title is in fact what the program wants then the rationale statement must be revised (as the title does not clearly demonstrate to students that the course is a research methods course) Action: APPROVED</p> <p>EPSE 574 (3) Action: APPROVED</p> <p>EPSE 575 (3) -the title is grammatically ambiguous; review title and confirm if the program wishes to move forward with the change Action: APPROVED</p> <p>EPSE 576 (3) Action: APPROVED</p> <p>EPSE 577 (3) Action: APPROVED</p>

7. **Adjournment of Meeting**

8. **Next meeting: 9:00 AM, Friday, May 3, 2013, Room 203 of the Graduate Student Centre**

*proposal for Senate Curriculum Sub-Committee of Graduate Programs