

MINUTES
Faculty of Graduate Studies
Graduate New Programs and Curriculum Committee Meeting
Friday, April 5, 2013; 9:00 – 11:00am
Venue: Room 203, Graduate Student Centre, 6371 Crescent Road

Present: Joy Begley, Shauna Butterwick, Barak Caracheo, Jessica Iverson (Minutes), Lindsey Kovacevic, Bill Ramey, Max Read, Clive Roberts (Chair), Allen Sens, Susie Stephenson

Regrets: Stelvio Bandiera, Anthony Lau, Dan Rurak

1. Adoption of Agenda

-Adopted

2. Minutes of Friday, March 22, 2013 meeting

-Approved

3. Business Arising

-None

4. Held Over Proposals

Faculty of Applied Science Submitted by Deb Feduik	
	CIVL 516 (3) Action: APPROVED
	CIVL 517 (3) Action: APPROVED
	CIVL 570 (3) Action: APPROVED
	CIVL 581 (3) Action: APPROVED
	EECE 559 (3) Action: APPROVED
	MECH 578 (3) Action: APPROVED

5. Resubmitted Proposals

Faculty of Law Submitted by Bob Wilson	
	LAW 552 (1-4) d Action: APPROVED
	LAW 553 (1-4) d Action: APPROVED
	LAW 554 (1-4) d Action: APPROVED

	<p>LAW 555 (1-4) d Action: APPROVED</p> <p>LAW 556 (1-4) d Action: APPROVED</p> <p>LAW 557 (1-4) d Action: APPROVED</p>
--	--

6. New Proposals

Faculty of Commerce and Business Administration Submitted by Brian Bemmels	
<p>Master of Business Administration Calendar entry*</p> <p>-the Committee suggests removing the entries for students that started the program prior to September 2013 and adding links to the archived Calendars for the years that were removed (to reduce the overall size of the entry)</p> <p>Action: APPROVED (pending)</p> <p>BABS 540 (0.8)*</p> <p>-expand rationale statement; <i>what is the academic reasoning for proposing this particular new course?</i></p> <p>-the Committee asked if “Data Analysis and Utilization” would be a more appropriate course title; confirm if the title should be amended or remain as proposed</p> <p>-add assessment criteria to the syllabus for the 3 assignments; on what basis will they be evaluated?</p> <p>-submit amended proposal form and syllabus for review by the Chair</p> <p>Action: HOLD</p> <p>BAMA 541 (0.8)*</p> <p>-expand rationale statement; <i>what is the academic reasoning for proposing this particular new course?</i></p> <p>-include a brief description of what product service management is on the right-hand side of the proposal form (for the benefit of the Curriculum Committees)</p> <p>-syllabus indicates the course is 0.75 credits; change to 0.8, as per the proposal form</p> <p>-regarding In-Class Policies #4, the Committee suggested expanding this point to read, “No laptops or equivalent” (to account for tablets, netbooks, etc.)</p> <p>Action: APPROVED (pending)</p>	<p>BA 507 (3)*</p> <p>-expand rationale statement; <i>why is this a better title for the course?</i></p> <p>Action: APPROVED (pending)</p> <p>BA 512 (1.5)*</p> <p>-expand rationale statement; <i>why is this a better title for the course?</i></p> <p>Action: APPROVED (pending)</p> <p>BA 508 (2)*</p> <p>-expand rationale statement; <i>why is this a better title for the course?</i></p> <p>Action: APPROVED (pending)</p> <p>Innovation and Entrepreneurship track title change*</p> <p>Action: APPROVED</p> <p>BA 560 (1.5)*</p> <p>-expand rationale statement; <i>why is this a better title for the course?</i></p> <p>-what type of sustainability is implied and is sustainability the appropriate word?</p> <p>-submit amended proposal form for review by the Chair</p> <p>Action: HOLD</p>

BA 504 (3)*

-ensure correct course title appears in header of syllabus (currently reads, "Integrated Professional Development: Foundation")

Action: APPROVED

EMBA 526 (1.5)*

-expand rationale statement; *what is the academic reasoning for proposing this particular new course?*

-the Committee suggested incorporating some of the information found in the learning objectives section of the syllabus (particularly the bulleted points)

-is there a Canadian counterpart for this course that students take in preparation for EMBA 526?

-the syllabus suggests that students are expected to "compare and contrast" foreign health care systems with BC's; how do students have the knowledge to compare and contrast the systems?

-add assessment criteria to the syllabus for participation and class presentation; on what basis will they be evaluated?

-submit amended proposal form and syllabus for review by the Chair

Action: HOLD

EMBA 596 (1.5)*

-expand rationale statement; *what is the academic reasoning for proposing this particular new course?*

-it would be helpful to provide some context for the course (i.e. it is standard practice in business schools to have an adjunct professor run an intensive course over 3 days)

-add details and assessment criteria to the syllabus for each of the grading components; on what basis will they be evaluated?

-specifically, the Committee would like to see a rubric for the peer assessment component; how is it structured?

Action: HOLD

EMBA 597 (1.5)*

-expand rationale statement; *what is the academic reasoning for proposing this particular new course?*

-add details and assessment criteria to the

<p>syllabus for the assignments and participation; on what basis will they be evaluated?</p> <p>-does this course relate to EMBA 526? -how? what is the relationship?</p> <p>-the Committee suggests moving the course description to the beginning of the syllabus (before Course Goals)</p> <p>Action: HOLD</p>	
---	--

<p>Faculty of Medicine Submitted by Andrew Pearce</p>	
<p>AUDI 524 (2) Action: HELD OVER</p>	
<p>AUDI 551 (1) Action: HELD OVER</p>	
<p>AUDI 570 (3) Action: HELD OVER</p>	

<p>Faculty of Education Submitted by Christine Wallsworth</p>	
<p>LLED 513 (3) Action: HELD OVER</p>	
<p>LLED 559 (3) Action: HELD OVER</p>	
<p>Graduate Certificate in Orientation and Mobility Action: HELD OVER</p>	

<p>Faculty of Medicine Submitted by Adrienne Hammond</p>	
<p>SURG 514 (3) Action: HELD OVER</p>	

7. Adjournment of Meeting

8. Next meeting: 9:00 AM, Friday, April 19, 2013, Room 203 of the Graduate Student Centre

*proposal for Senate Curriculum Sub-Committee of Graduate Programs