

MINUTES
Faculty of Graduate Studies
Graduate New Programs and Curriculum Committee Meeting
Friday, February 22, 2013; 9:00 – 11:00am
Venue: Room 203, Graduate Student Centre, 6371 Crescent Road

Present: Joy Begley, Shauna Butterwick, Jessica Iverson (Minutes), Lindsey Kovacevic, Bill Ramey, Max Read, Clive Roberts (Chair), Dan Rurak, Allen Sens

Regrets: Stelvio Bandiera, Barak Caracheo, Anthony Lau, Susie Stephenson

1. Adoption of Agenda

-Adopted

2. Minutes of Friday, February 8, 2013 meeting

-Approved

3. Business Arising

-both the Master of Urban Design (MUD) and the Master of Community and Regional Planning (MCRP) have come under FoGS; Dean *pro tem* Susan Porter met with Leslie Van Duzer (Director, SALA) and Stephanie Chang (Director, SCARP) to discuss the move and both directors agreed the transition is to the benefit of their students; this decision was made in consultation with Eric Hall, Dean of Applied Science; Anna Kindler, Vice Provost and Associate Vice President Academic, confirmed the programs are not subject to re-review by the SDS

4. New Proposals

Faculty of Applied Science Submitted by Rana Hakami	
	-the Committee recommends proposals from the School of Nursing be reviewed by Applied Science's own Curriculum Committee
	<u>Nursing – PhD changes</u>
	NURS 553 (3) Action: APPROVED
	NURS 554 (3) Action: APPROVED
	NURS 556 (3) Action: APPROVED
	NURS 580 (3) Action: APPROVED
	<u>Nursing – MSN changes</u>
	NURS 520 (3) Action: APPROVED
	NURS 549 (3) Action: APPROVED

	<p>NURS 541 (3) Action: APPROVED</p> <p>NURS 560 (3) Action: APPROVED</p> <p>NURS 599 (6) Action: APPROVED</p> <p>NURS 530 (3) Action: APPROVED</p> <p>NURS 548 (3) Action: APPROVED</p> <p>NURS 540 (3) Action: APPROVED</p>
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<p>Faculty of Medicine Submitted by Tracy Henderson</p>	
	<p>Master of Occupational Therapy Academic Progress requirement</p> <p>-from a student’s perspective, there is a lack of clarity regarding the sequence of the program’s requirements; the Committee recommends clearly laying out the sequence on the program’s website, and then inserting a link into the Calendar (perhaps hyperlinking “as stated in course outlines”); this could be accomplished through a subsequent Category 2 proposal</p> <p>-change first two paragraphs of entry to read, <i>The Master of Occupational Therapy program is modular, meaning each course is made up of several specific evaluation components. The curriculum is sequential in design and students must build upon the knowledge and skills acquired in each term in order to progress to the subsequent term. Students are required to successfully complete course content (as stated in course outlines) within each term in sequence, unless otherwise approved by the department.</i></p> <p><i>In addition to adhering to the Faculty of Graduate Studies requirements for satisfactory progress, students must also meet the following standard.</i></p> <p>-bold new text on left side of proposal form and strike through old text on right side</p> <p>Action: APPROVED</p>

Faculty of Dentistry

Submitted by Mario Brondani

Discussion of the following proposals was chaired by Bill Ramey

General comments/questions:

-the Committee notes students will be required to teach in DENT 410/420/430 PACS; there are several concerns/questions:

- students will not be paid
- how is this a learning experience for the students?
- is there a faculty responsibility to engage in mentorship around pedagogy?
- will students receive credit?
- how will the TA union respond to this teaching responsibility?
- refer to Policy 75

(<http://universitycounsel.ubc.ca/files/2012/02/policy75.pdf>) and the CUPE 2278 Collective Agreement, which includes TAs (http://www.hr.ubc.ca/wp-content/uploads/2010/09/cupe2278_full.pdf)

-given the above feedback, articulate how this unpaid work will enhance the professional development of the students

-spell out acronyms throughout the document (ex. PACS, DL, etc.)

-create a program entry in the FoGS chapter of the Calendar

(<http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,0>); you may wish to put the main entry in the FoGS section with a pointer in both the Dentistry and SPPH sections

-clarify the name of the program; in some places it's called a Master of Public Health with Diploma in Dental Public Health (cover page) versus Combined Graduate Diploma in Dental Public Health/MPH (page 4); ensure consistency throughout the document

-the budget form must be signed by the Provost (only the original copy is acceptable for signing); contact the SDS Group for assistance

-page 109 of the proposal indicates the degree/diploma are awarded conjointly versus page 4, which says students with only a DH degree or equivalent are awarded just the MPH; this is very confusing and seemingly contradictory; clarify

-it is not clear if graduates of the program will have a standalone MPH degree; clarify

-explain the value this program has for

<p>dental hygienists compared to the value of taking only the MPH program; could students take DENT 506/507/508 as SPPH electives? -the Committee suggested several editorial changes; refer to edited document and accept changes</p> <p>Master of Public Health with Diploma in Dental Public Health Combined Degree Program Action: HOLD</p> <p><u>For all new courses:</u> -ensure there is detailed assessment criteria for each component of evaluation; if the assessment forms included in the proposal package are provided to students then the Committee is satisfied students will be well-informed; confirm if this is the plan</p> <p>DENT 506 (6) -regarding absences from class: -what about students with reasonable excuses for their absences? -how will students make up for missed work? -what are the assessment criteria for the review paper? Action: HOLD</p> <p>DENT 507 (6) Action: HOLD</p> <p>DENT 508 (6) Action: HOLD</p> <p>DENT 509 (6) Action: HOLD</p>	
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5. Adjournment of Meeting

6. Next meeting: 9:00 AM, Friday, March 8, 2013, Room 203 of the Graduate Student Centre

*proposal for Senate Curriculum Sub-Committee of Graduate Programs