

MINUTES
Faculty of Graduate Studies
Graduate New Programs and Curriculum Committee Meeting
Friday, November 23, 2012; 9:00 – 11:00am
Venue: Room 203, Graduate Student Centre, 6371 Crescent Road

Present: Joy Begley, Shauna Butterwick, Jessica Iverson (Minutes), Lindsey Kovacevic, Bill Ramey, Clive Roberts (Chair), Allen Sens, Susie Stephenson

Regrets: Stelvio Bandiera, Barak Caracheo, Anthony Lau, Max Read

1. Adoption of Agenda

-Adopted

2. Minutes of Friday, November 9, 2012 meeting

-Approved

3. Business Arising

-The Committee noted that the proposal to change SPPH 530 (3) indicated SPPH 531 (1.5) would be deleted as the two courses are being combined, however a corresponding Category 2 proposal to delete the course was not submitted. SPPH confirmed this was an oversight on their part and forwarded a copy of the deletion proposal for review by the Committee. **Action: APPROVED**

4. Held Over Proposals

Faculty of Law Submitted by Helene Love	
<p><u>For all new courses:</u> -with regards to the requested consultations, the Committee noted the units consulted were required to respond by November 19, 2012; as such, the consultation process satisfied the Committee, despite not receiving all seven consultation forms -for future reference, multiple courses can be included on a single library consultation form</p> <p>LAW 506 (3) -remove first four words of the description Action: APPROVED</p> <p>LAW 507 (4) -in the syllabus, under section 4 it says a 10-page paper is required, and under section 5 it says the paper has a 1,500 word maximum; the Committee noted 10 pages would generally be longer than 1,500 words and asked that this discrepancy is fixed before circulating the syllabus to students Action: APPROVED</p> <p>LAW 508 (3-4) d -please note that UBC is transitioning from WebCT Vista to a new Learning Management</p>	

System (LMS) – Connect → update syllabus accordingly Action: APPROVED	
LAW 509 (3) Action: APPROVED	

Faculty of Land and Food Systems Submitted by Melanie Train	
	HUNU 500 (3) -change type of action to read, Clarify requirement Action: APPROVED
	Human Nutrition PhD Program Requirements Action: APPROVED

Faculty of Education Submitted by Christine Wallsworth	
	LLED 511 (3/6) d Action: APPROVED

Faculty of Medicine Submitted by Erin Smith	
SPPH 556 (3) -remove course description as the title is descriptive enough -change Prerequisite to Corequisite (indicates taken in advance or simultaneously) and edit the statement to read, Introductory courses in epidemiology and biostatistics (such as SPPH 502 and SPPH 400). -the Committee suggests listing course objectives in a standalone section near the top of the agenda (they currently appear in pieces following each session) Action: APPROVED	

5. Resubmitted Proposals

Faculty of Medicine Submitted by Erin Smith	
	SPPH 540 (3) Action: APPROVED

6. New Proposals

Faculty of Science Submitted by Nancy Cook	
ASTR 509 (3) Action: APPROVED	Astronomy Calendar entry -the Admission Requirements portions of the proposal have been forwarded to the Senate Admissions Committee for review
ATSC 507 (3) -change prerequisite statement to read, All	Action: APPROVED

<p>of a fluid-dynamics course, a numerical-methods course, as well as computer-programming skills. Action: APPROVED</p> <p>BIOF 540 (1-3) d -the Committee suggests providing greater detail under the Course Organization section of the syllabus for the benefit of the student; Bill Ramey, chair of the Science Curriculum Committee, will relay this information to the program Action: APPROVED</p> <p>GSAT 540 (1-3) d -the Committee suggests providing greater detail under the Course Organization section of the syllabus for the benefit of the student; Bill Ramey, chair of the Science Curriculum Committee, will relay this information to the program Action: APPROVED</p> <p>PHYS 536 (3) -the Committee suggests providing greater detail in the course schedule section of the syllabus for the benefit of the student; Bill Ramey, chair of the Science Curriculum Committee, will relay this information to the program Action: APPROVED</p>	<p>ASTR 508 (3) Action: APPROVED</p> <p>ASTR 514 (3) Action: APPROVED</p> <p>Atmospheric Science Calendar entry Action: APPROVED</p> <p>EOSC 516 (2) Action: APPROVED</p> <p>Geological Sciences Calendar entry Action: APPROVED</p> <p>Geophysics Calendar entry Action: APPROVED</p> <p>Microbiology and Immunology Ph.D. and M.Sc. Program Requirements Action: APPROVED</p> <p>MICB 506 (3/6) d Action: APPROVED</p> <p>MICB 530 (3) Action: APPROVED</p> <p>Oceanography Calendar entry Action: APPROVED</p> <p>STAT 540 (1-3) d Action: APPROVED</p>
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Faculty of Applied Science Submitted by Deb Feduik	
<p>CIVL 556 (3) -strike permission of instructor from prerequisite statement (implied) -in the syllabus, provide greater detail on the assignments → nature of assignments, brief descriptions, assessment criteria (on what basis will the assignments be graded?); resubmit amended syllabus for review by the Chair Action: HOLD</p> <p>MECH 589 (4) -remove first two words of description -in the syllabus, provide greater detail on the assessment strategies for the laboratory projects (on what basis will they be graded?); resubmit amended syllabus for review by the</p>	<p>BMEG 554 (1-3) d Action: APPROVED</p> <p>EECE 512 (3) Action: APPROVED</p> <p>Geological Engineering Calendar entry -the Admission Requirements portion of the proposal has been forwarded to the Senate Admissions Committee for review Action: APPROVED</p> <p>MECH 524 (3) Action: APPROVED</p> <p>MECH 573 (3) Action: APPROVED</p>

<p>Chair Action: HOLD</p>	<p>MECH 575 (1-3) d -remove description and update type of action accordingly Action: APPROVED</p> <p>MECH 580 (3) Action: APPROVED</p> <p>MECH 583 (3) Action: APPROVED</p> <p>MECH 591 (3) Action: APPROVED</p> <p>MECH 593 (3) Action: APPROVED</p>
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Faculty of Forestry Submitted by Gayle Kosh	
<p>FRST 557 (6) -elevating to Category 1 so that a record of the change goes to Senate; no further documentation is required Action: APPROVED</p> <p>Master of Sustainable Forest Management Program Requirements -elevating to Category 1 so that a record of the change goes to Senate; no further documentation is required -in the rationale statement, clarify how many credits existing students will need to graduate Action: APPROVED</p>	

7. Adjournment of Meeting

8. Next meeting: 9:00 AM, Friday, November 30, 2012, Room 203 of the Graduate Student Centre

*proposal for Senate Curriculum Sub-Committee of Graduate Programs