

**MINUTES**  
**Faculty of Graduate Studies**  
**Graduate New Programs and Curriculum Committee Meeting**  
**Monday, June 25, 2012; 11:30am – 2:00pm**  
**Venue: Sage Bistro, University Centre, 6331 Crescent Road**

**Present:** Stelvio Bandiera, Anthony Lau, Bill McKee, Bill Ramey, Max Read, Clive Roberts, Allen Sens, Ginette Vallee

**Regrets:** Shauna Butterwick, Ben Goold, Doug Harris, Murdoch McAllister, Moura Quayle, Susie Stephenson

**1. Adoption of Agenda**

**2. Minutes of Friday, June 8, 2012 meeting**

-Approved

**3. Business Arising**

-Further to the June 8, 2012, NPCC meeting, Education has provided a list of qualified instructors for EDCP 515 (Dr. Anthony Clarke, Dr. Cynthia Nicol, Dr. Anne Phelan, Dr. Gaalen Erickson, Dr. Steve Collins); this information has been added to the course syllabus; the proposal is now complete

-Further to the June 8, 2012, NPCC meeting, ICICS has confirmed the prerequisites for CICS 514 should be CICS 505, 511 and 520; the unit has also confirmed the mode of instruction for the course (lectures and labs); student learning activities and qualified instructors are still unclear (see updated syllabus)

**4. Resubmitted Proposal**

<b>Faculty of Applied Science</b> Submitted by Gail Schmidt	
CICS 511 (1.5) -list qualified instructors in the syllabus (names of actual faculty members) -change "It's" to "Its" in textbook title <b>Action: APPROVED pending list of qualified instructors</b>	

**5. New Proposals**

<b>Faculty of Medicine</b> Submitted by Beth Hensler	
Population and Public Health M.H.Sc. Program Requirements -expand rationale statement to provide greater detail on why the specified core courses are being removed as requirements -as the Calendar is intended to reflect current program requirements, what are the new requirements? → confirm <b>Action: HOLD</b>	Population and Public Health M.Sc. Program Requirements -given the scope of the change, elevate proposal to a Category 1 -following "13.5 credits of core courses", list the group of courses from which these credits may be drawn -the Committee suggests incorporating some of the additional course information found on the SPPH website into the Calendar entry so that the Calendar accurately reflects what is expected of students in order to meet graduation requirements <b>Action: HOLD</b>
Population and Public Health M.P.H. Program Requirements -in line with the other Calendar changes currently under review, change the last sentence of the Program Requirements paragraph to read, "For additional	Occupational and Environmental Hygiene

<p>information on program requirements, please refer to the <a href="#">SPPH website</a>.” Bold the new text on the left-hand side of the proposal form and strike through the old text on the right.</p> <p>-following “including 24 course credits”, list the required courses in brackets</p> <p><b>Action: APPROVED pending list of required courses</b></p> <p>Population and Public Health Ph.D. Program Requirements</p> <p>-following “16.5 credits of core courses”, list the group of courses from which these credits may be drawn</p> <p><b>Action: APPROVED pending list of core courses</b></p>	<p>Ph.D. Admission Requirements</p> <p>-given the scope of the change, elevate proposal to a Category 1</p> <p>-remove the entire Doctor of Philosophy entry (strike through all text to be deleted on the right-hand side of the proposal form)</p> <p>-remove the Ph.D. from the list of degrees offered (again, strike through the text on the right-hand side)</p> <p>-change the new paragraph to read, “The Doctor of Philosophy in OEH is a stream within SPPH and not a program unto itself. Interested parties should consult the OEH stream within the existing <a href="#">SPPH Ph.D. program</a>.” Insert the new paragraph following the second existing paragraph in the Program Overview section.</p> <p><b>Action: HOLD</b></p>
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**6. Adjournment of Meeting**

**7. Next meeting: TBD for September 2012**

\*proposal for Senate Curriculum Sub-Committee of Graduate Programs